

# Agenda

## Licensing Sub-Committee

Date: **Monday 20 May 2024**

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Time: **10.00 am**

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Place: **Online Meeting/Conference Room 1**

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Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

**Matthew Evans**

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If you would like help to understand this document, or would like it in another format, please call Matthew Evans on 01432383690 or e-mail [matthew.evans@herefordshire.gov.uk](mailto:matthew.evans@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the Meeting of the Licensing Sub-Committee**

## **Membership**

**Councillor Polly Andrews (Chairperson)**  
**Councillor Bruce Baker**  
**Councillor Peter Hamblin**

## Agenda

	Pages
<b>PUBLIC INFORMATION</b>	
<b>THE NOLAN PRINCIPLES</b>	
<b>1. APOLOGIES FOR ABSENCE</b>	
To receive apologies for absence.	
<b>2. NAMED SUBSTITUTES (IF ANY)</b>	
To receive any details of Members nominated to attend the meeting in place of a Member of the committee.	
<b>3. DECLARATIONS OF INTEREST</b>	
To receive declarations of interest in respect of items on the agenda.	
<b>4. APPLICATION TO GRANT A PREMISES LICENCE IN RESPECT OF DORSTONE PLAYING FIELDS - LICENSING ACT 2003</b>	11 - 162
To consider an application for a grant of an occasional premises licence in respect of Dorstone Playing Fields under the Licensing Act 2003.	





## **The Public's Rights to Information and Attendance at Meetings**

### **YOU HAVE A RIGHT TO: -**

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
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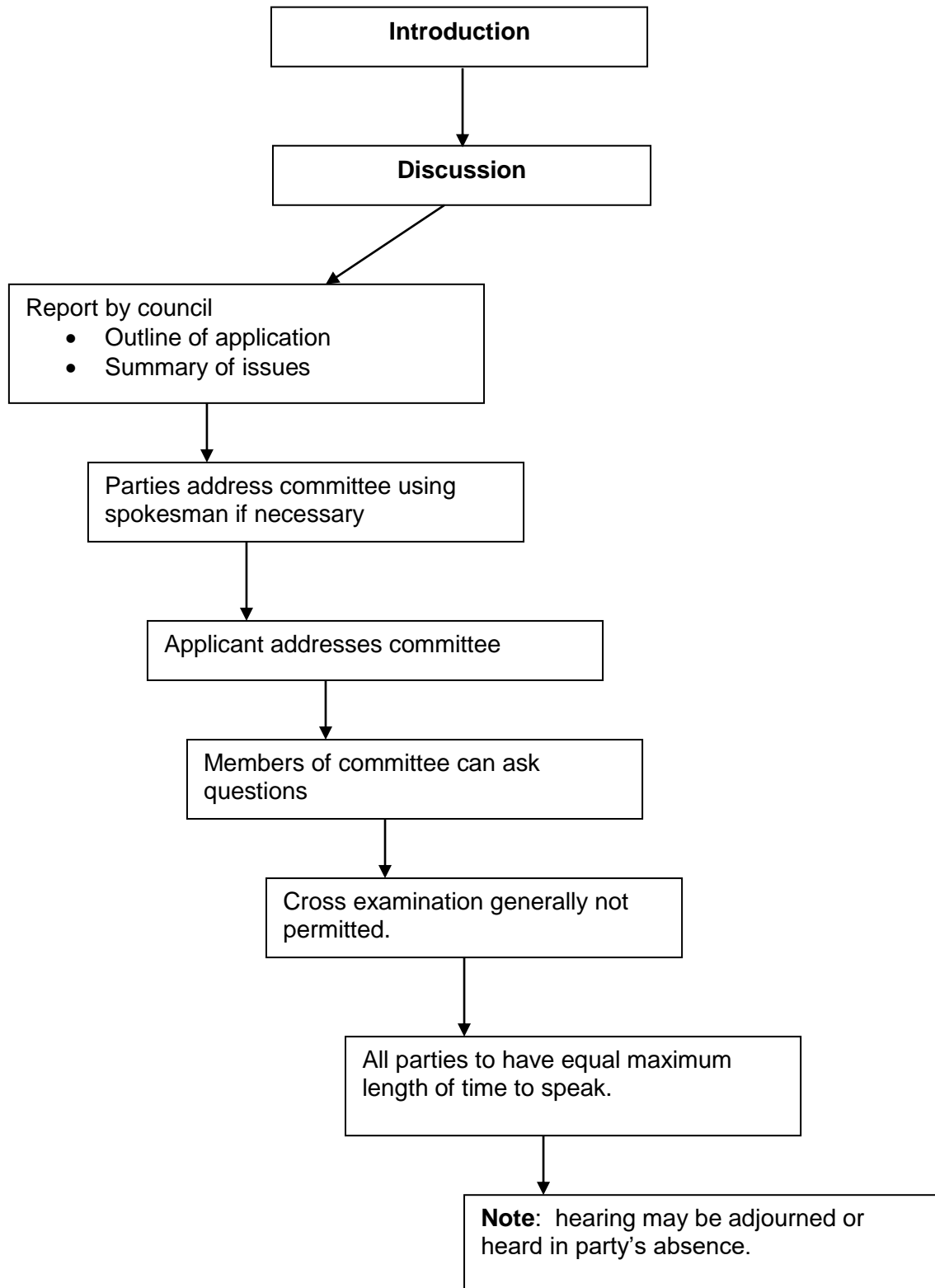
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## Licensing Hearing Flowchart





**The Seven Principles of Public Life  
(Nolan Principles)**

**1. Selflessness**

Holders of public office should act solely in terms of the public interest.

**2. Integrity**

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

**3. Objectivity**

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

**4. Accountability**

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

**5. Openness**

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

**6. Honesty**

Holders of public office should be truthful.

**7. Leadership**

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.





# Application to Grant a Premises Licence in respect of Dorstone Playing Fields – Licensing Act 2003

**Meeting: Licensing sub-committee**

**Meeting date: Monday 20 May 2024 at 10:00 a.m.**

**Report by: Senior Licensing Technical Officer**

## Classification

Open

## Decision type

This is not an executive decision

## Wards affected

Golden Valley North

## Purpose

To consider an application for a grant of an occasional premises licence in respect of Dorstone Playing Fields under the Licensing Act 2003.

## Recommendation(s)

That:

The sub committee determine the application with a view to promoting the licensing objectives in the overall interests of the local community. They should give appropriate weight to:

- a) The steps that are appropriate to promote the licensing objectives,
- b) The representations (including supporting information) presented by all parties,
- c) The guidance issued to local authorities under Section 182 of the Licensing Act 2003, and
- d) The Herefordshire Council Statement of Licensing Policy 2020 – 2025.

## Reasons for Recommendations

Ensures compliance with the Licensing Act 2003

## Alternative options

1. There are a number of options open to the sub-committee:
  - a) Grant the licence subject to conditions that are consistent with the operating schedule accompanying the application and the mandatory conditions set out in the Licensing Act 2003,
  - b) Grant the licence subject to modified conditions to that of the operating schedule where the sub-committee considers it appropriate for the promotion of the licensing objectives and add mandatory conditions set out in the Licensing Act 2003,
  - c) To exclude from the scope of the licence any of the licensable activities to which the application relates
  - d) To refuse to specify a person in the licence as the premise supervisor, or
  - e) To refuse the application

## Key considerations

### Licence Application

2. The application for the grant of an occasional premises licence has received relevant representations and is therefore brought before the sub-committee for determination.
3. Herefordshire Council Statement of Licensing Policy 2020 to 2025 states “All representation must be ‘relevant’ in that the representation relates to one or more of the licensing objectives, for example they must be about the likely effect of the grant of the application”. This followed paragraph 8.13 in the s182 Guidance which uses the same wording.
4. Paragraph 8.13 states *‘As well as responsible authorities, any other person can play a role in a number of licensing processes under the 2003 Act. This includes any individual, body or business entitled to make representations to licensing authorities in relation to applications for the grant, variation, minor variation or review of premises licences and club premises certificates, regardless of their geographic proximity to the premises. In addition, these persons may themselves seek a review of a premises licence. Any representations made by these persons must be ‘relevant’, in that the representation relates to one or more of the licensing objectives. It must also not be considered by the licensing authority to be frivolous or vexatious. In the case of applications for reviews, there is an additional requirement that the grounds for the review should not be considered by the licensing authority to be repetitious. Chapter 9 of this guidance (paragraphs 9.4 to 9.10) provides more detail on the definition of relevant, frivolous and vexatious representations.’*



5. The details of the application are:

Applicant	Dorstone Playing Field Management Committee	
Agent	Not applicable	
Type of application: Grant	Date received: 27 March 2024  28 day consultation started: 28 March 2024	28 Days consultation ended:  24 April 2024

### Summary of Application

6. The application (appendix 1) requests the grant of a premises licence to allow the following licensable activities, during the hours shown, as follows:

Live Music (Outdoors), Recorded Music (Outdoors)

Friday 18:00 – 23:59

Saturday 15:00-23:59

Sunday & Monday 12:00-16:00

Late Night Refreshment (Outdoors)

Friday – Saturday 23:00 – 23:30

Sale/Supply of Alcohol (consumption on the premises)

Friday 18:00 – 23:30

Saturday 15:00-23:30

Sunday & Monday 12:00-16:00

(Licenced for occasional musical events at weekends and Bank Holidays in the period from June to September)

The proposed Designated Premises Supervisor (DPS), Richard Catterall, has not been granted a personal licence by his local authority at the time this report was produced.

*Although it has been established from discussions with West Mercia Police’s Licensing Officer, they wish to run a single event each year, in the form of a festival. The festival is an effort to raise money to keep the playing fields a financially viable for the local community. They would expect to have approximately 700 people attend which they could not run on a Temporary Event Notice (TEN). They were hoping to run the odd additional event (much lower numbers of attendees) for the local community only, but are happy to forego that to achieve the festival*

## **Summary of Representations**

7. Two (2) representations offering conditions were received from Environmental Protection & Trading Standards who act responsible authorities. The conditions were agreed with the applicant. (Appendix 2 & Appendix 3).
8. One (1) further representation was received from West Mercia Police as a responsible authority offering conditions which have now been agreed with the applicant (appendix 4).
9. Twenty-one (21) relevant representation have been received from members of the public that the licensing authority have accepted as being relevant. (Appendix 5).
10. The majority of the relevant representations (although submitted individually from person to person and different households) appear to be of a similar nature.
11. A number of relevant public representations contained information that was not relevant e.g. increased traffic and wildlife issues. These cannot be considered in determining the application in accordance with the Licensing Act 2003.
12. Two (2) public representations were received from members of the public during the consultation period but were rejected as not being relevant. These will remain on file.

## **History**

13. In 2018, the premises held one TEN on 1 - 2 September for a maximum of 150 people (including staff/volunteers). The event was for an end of Summer Party and was held between 18:00 – 01:00
14. In 2023, the premises held a TEN for a maximum of 450 people (to include staff/volunteers) on 16-17 September 2024 between 18:00 – 24:00 for a charity fundraiser.

## **Community impact**

15. Any decision may have an impact on the local community.

## **Environmental Impact**

16. This report is in relation to a premises license under the Licensing Act 2003 and as such there are minimal environmental impacts for the council.

## **Equality duty**

17. Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to –

- a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
  - b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
  - c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
18. There are no equality issues in relation to the content of this report.
19. This report has human rights implications for both the premises licence holder and the residents from the local neighbourhood. Any of the steps outlined in section 1 of this report may have financial implications for a licensee's business and livelihood and/or may have impact upon the day to day lives of residents living in close proximity to the premises.
20. Article 8(i) of the European Convention of Human Rights provides that everyone has the right to respect for his/her private and family life and his/her home (which includes business premises). This right may be interfered with by the council on a number of grounds including the protection of rights and freedoms of others. The First Protocol – Article 1 – also provides that every person is entitled to the peaceful enjoyment of his possessions and shall not be deprived of his possessions except in the public interest and conditions provided for by law. Members must accordingly make a decision which is proportionate to the hearing and endeavour to find a balance between the rights of the applicant, residents and the community as a whole.

## **Resource implications**

21. This report is in relation to a premises license under the Licensing Act 2003 and as such there are minimal resource implications for the council.

## **Financial implications**

22. There are unlikely to be any financial implications for the council as licensing authority at this time.

## **Legal implications**

23. As relevant representations have been received, the Sub Committee must determine the application under Section 3.5.7 (c) of the Herefordshire Council constitution. The representations must relate to the licensing objectives and the Sub Committee must determine the likely effect of the grant of the premises licences on the promotion of the licensing objectives.
24. The licensing authority must have regard to the promotion of the four licensing objectives namely; the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm in exercising its functions under the Licensing Act 2003. Further regard should be had to the statutory guidance under Section 182 of the Act and

the Council's own statement of licensing policy. The options available to the licensing authority are set out in section 1 of this report.

25. The Sub Committee should be aware of a number of stated cases which have appeared before the Administrative Court and are binding on the Licensing Authority.
26. The case of Daniel Thwaites Plc v Wirral Borough Magistrates' Court (Case No: CO/5533/2006) at the High Court of Justice Queen's Bench Division Administrative Court on 6 May 2008, [2008] EWHC 838 (Admin), 2008 WL 1968943, Before the Honourable Mrs Justice Black. In this case it was summed up that: -
27. A licensing authority must have regard to guidance issued by the Secretary of State under section 182. Licensing authorities may depart from it if they have reason to do so but will need to give full reasons for their actions.
28. Furthermore the Thwaites case established that only conditions should be attached to a licence with a view to promoting the Licensing objectives and that 'real evidence' must be presented to support the reason for imposing these conditions.
29. This judgement is further supported in the case of The Queen on the Application of Bristol Council v Bristol Magistrates' Court, CO/6920/2008 High Court of Justice Queen's Bench Division The Administrative Court, 24 February 2009, [2009] EWHC 625 (Admin) 2009 WL 648859 in which it was said:  
  
*'Licensing authorities should only impose conditions which are necessary and proportionate for the promotion for licensing objectives'*.
30. In addition to this it was stated that any condition attached to the licence should be an enforceable condition.

## **Right of Appeal**

31. Schedule 5 of the Licensing Act 2003 gives a right of appeal which states:

Schedule 5 Part 1

### **Rejection of applications relating to premises licences**

1 Where a licensing authority—

- (a) rejects an application for a premises licence under section 18,
- (b) rejects (in whole or in part) an application to vary a premises licence under section 35,
- (c) rejects an application to vary a premises licence to specify an individual as the premises supervisor under section 39, or
- (d) rejects an application to transfer a premises licence under section 44,

the applicant may appeal against the decision.

### **Decision to grant premises licence or impose conditions etc.**

2(1) This paragraph applies where a licensing authority grants a premises licence under section 18.

(2) The holder of the licence may appeal against any decision—

(a) to impose conditions on the licence under subsection (2)(a) or (3)(b) of that section, or

(b) to take any step mentioned in subsection (4)(b) or (c) of that section (exclusion of licensable activity or refusal to specify person as premises supervisor).

(3) Where a person who made relevant representations in relation to the application desires to contend—

(a) that the licence ought not to have been granted, or

(b) that, on granting the licence, the licensing authority ought to have imposed different or additional conditions, or to have taken a step mentioned in subsection (4)(b) or (c) of that section,

he may appeal against the decision.

32. Appeals should be made to the Magistrates Court and must be made within 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision appealed against

## **Risk management**

33. There is little risk associated with the decision at this time as the legislation allows a right of appeal to the Magistrates Court within a period of 21 days of being notified of the decision in writing.

## **Consultees**

34. All responsible authorities and members of the public living within Herefordshire.

## **Appendices**

Appendix 1 - Application Form

Appendix 2 – Environmental Protection Representation

Appendix 3 – Trading Standards

Appendix 4 – West Mercia Police Representation

Appendix 5 – Public Representations

## **Background papers**

None Identified

**Please include a glossary of terms, abbreviations and acronyms used in this report.**

**TEN – TEMPORARY EVENT NOTICE**

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Dorstone Playing Field

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

Richard

\* Family name

Catterall

\* E-mail

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is your business registered in the UK with Companies House?

Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

Yes  No

Business name

Dorstone Playing Field

If your business is registered, use its registered name.

VAT number

- None

Put "none" if you are not registered for VAT.

Legal status

Charity or Association

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)



**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

Dorstone Playing Field Management Committee

**Details**

Registered number (where applicable)

Charity Registration Number: 510432

Description of applicant (for example partnership, company, unincorporated association etc)

Registered charity.

Continued from previous page...

**Address**

Building number or name	Dorstone Playing Field
Street	
District	Dorstone
City or town	Hereford
County or administrative area	Herefordshire
Postcode	HR3 6AW
Country	United Kingdom

**Contact Details**

E-mail	[REDACTED]										
Telephone number	[REDACTED]										
Other telephone number	[REDACTED]										
* Date of birth	<table><tr><td><input type="text"/></td><td>/</td><td><input type="text"/></td><td>/</td><td><input type="text"/></td></tr><tr><td>dd</td><td></td><td>mm</td><td></td><td>yyyy</td></tr></table>	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	dd		mm		yyyy
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dd		mm		yyyy							
* Nationality	British										

[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start? 

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
dd		mm		yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end 

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
dd		mm		yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Dorstone Playing Field is a 6 acre recreational field on the Northern edge of the village of Dorstone. It incorporates one permanent structure consisting of 2 sports team changing rooms and a toilet block, and a semi-permanent furnished iso-container, used for committee meetings. During licensed events, there will be a covered stage for musical acts, a 12x8 meter marquee for the sale of alcohol, and several commercial food vendors. The fully lit event arena area will cover approximately 1 acre of the field, with car parking provided in a separate roped off area. Access to and from the car park will be segregated from pedestrian access.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

### Section 6 of 21

#### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

### Section 7 of 21

#### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="18:00"/>	End	<input type="text" value="23:59"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="15:00"/>	End	<input type="text" value="23:59"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="16:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Live amplified music from a covered stage with the audience outdoors on the playing field.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The intent is to stage occasional musical events at weekends and Bank Holidays in the period from June to September.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Continued from previous page...

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Recorded amplified music from a covered stage with the audience outdoors on the playing field.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Occasional musical events at weekends and Bank Holidays in the period from June to September.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

### Section 12 of 21

#### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes  No

### Section 13 of 21

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

### Section 14 of 21

#### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="18:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="18:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Commercial vendors providing refreshments for event audiences.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

N/A

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises             Off the premises             Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.



*Continued from previous page...*

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Occasional musical events during the period June to September.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

Continued from previous page...

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Nil, all events planned will be family friendly.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Dorstone Playing Field is open to the public 24 hours a day, 365 days a year. Events requiring a Premises Licence will be held occasionally from June to September over Bank Holidays and weekends, within the timings on pages 10 and 11 of this application.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

In addition to existing health and safety/fire safety etc requirements, volunteer staff, beyond the standing playing field committee, will be recruited to assist as bar staff, control of entry staff, directing of parking and general security.

b) The prevention of crime and disorder

Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event.

c) Public safety

Segregation of vehicular and pedestrian access, and provision of a first aid point, with a qualified first aider. No animals, other than assistance animals will be permitted in the event arena. Disabled access, toilets and parking will be provided.

*Continued from previous page...*

d) The prevention of public nuisance

The events will close by 2359 with guided arena clearance complete within 1 hour.

e) The protection of children from harm

Events will be family friendly; under 17s must be accompanied by an adult.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Please visit the 'Premises Licence' webpage on Herefordshire Council's website ([www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)) for the details of the application fee required

\* Fee amount (£)

100.00

### DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I

\* understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

\* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

Richard Catterall

\* Capacity

Committee Secretary

\* Date

18 / 03 / 2024

dd mm yyyy

Add another signatory

*Continued from previous page...*

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/herefordshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="Dorstone Playing Field"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

**Consent of individual to being specified as premises supervisor**

**Richard Catterall**

*[full name of prospective premises supervisor]*

of



*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**Premises Licence**

*[type of application]*

by

**Dorstone Playing Field Management Committee**

*[name of applicant]*

relating to a premises licence

**TBC**

*[number of existing licence, if any]*

for

**Dorstone Playing Field  
Dorstone  
Hereford  
HR3 6AW**

*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

**Dorstone Playing Field Management Committee**

*[name of applicant]*

concerning the supply of alcohol at

**Dorstone Playing Field  
Dorstone  
Hereford  
HR3 6AW**

*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

TBC

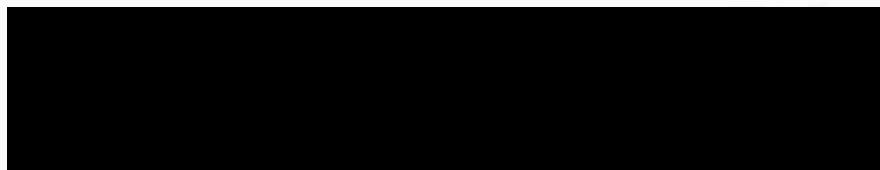
*[insert personal licence number, if any]*

Personal licence issuing authority

TBC

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

Richard Catterall

Date

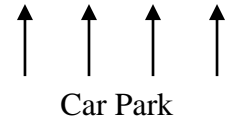
21 March 2024

## Playing Field and Arena Situation



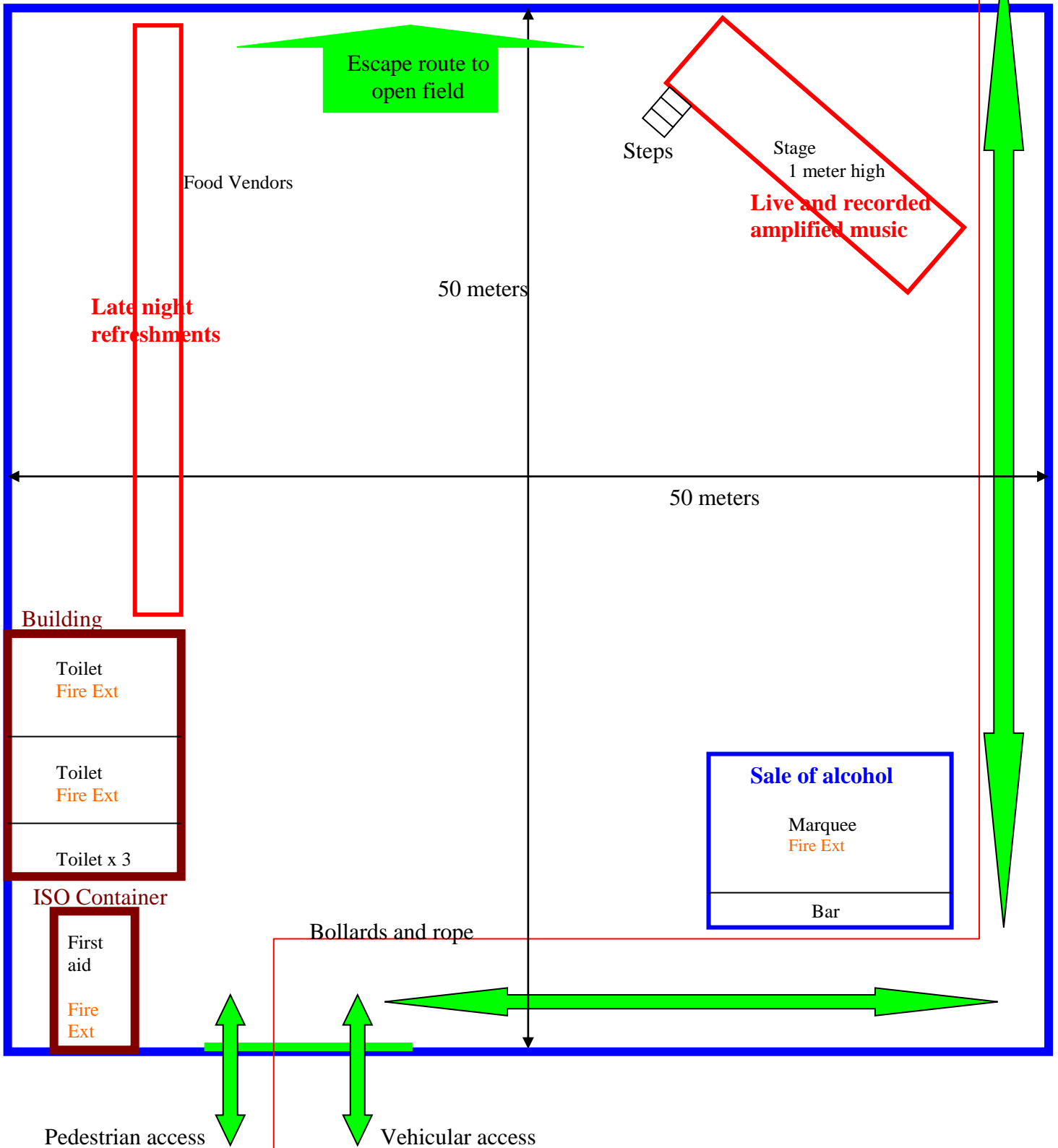
# Dorstone Playing Field Site Plan

For 1:100 scale print at 250%



Event  
Arena

Boundary - Rope lights at 2.5 meters above ground level on posts every 5 meters



**Note:**  
All fire extinguishers are water.

Licensable Activity & Consumption of Alcohol = the whole event arena

## MEMORANDUM

To : LICENSING OFFICER

From : Environmental Protection

Tel : 01432 261761 My Ref : RRO/400602/

Date : 18/04/2024 Your Ref : PR02088

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**LICENSING ACT 2003  
APPLICATION FOR NEW OR VARIATION OF PREMISES LICENCE  
Dorstone Playing Fields Dorstone Playing Field, Dorstone, Hereford, Herefordshire,  
HR3 6AW**

Having assessed the above application, I would like to make the following representation:

Representation	Industry Guidance
<del>PREVENTION OF CRIME &amp; DISORDER</del>	
<del>PUBLIC SAFETY</del>	
PREVENTION OF PUBLIC NUISANCE <ul style="list-style-type: none"> <li>• Noise or vibration shall not emanate from the premises so as to cause a nuisance.</li> <li>• The Premises Licence Holder or DPS must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police</li> </ul>	
<del>PROTECTION OF CHILDREN FROM HARM</del>	

**ENVIRONMENTAL HEALTH OFFICER  
HEREFORDSHIRE COUNCIL**





## **TRADING STANDARDS REPRESENTATION**

### **Prevention of Crime and Disorder**

All staff engaged in the sale of alcohol to be trained in responsible alcohol retailing to the minimum standard of BIIAB Level 1 or any equivalent training course.

Training records shall be kept on the premises which shall show the area of training covered, the date of the training, the name of the person, and shall be signed by the trainer and trainee.

No person shall be authorised to sell or supply alcohol until this training is completed.

Training records shall be kept on the premises and produced to the police or an "authorised person" (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

### **Protection of Children from Harm**

The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.

A written or electronic register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

All under 11's are to be accompanied by an individual aged 18yrs or over at all times, when on the premises.

No under 16's will be allowed on the premises after 20:00hrs unless accompanied by a responsible adult aged 18yrs or over.

The Designated Premises Supervisor will brief bar security staff in the arena that they should take reasonable steps to monitor the final destination of the drinks and where it would appear that supply is being made to a person under the age of 18 years take steps to prevent the consumption by that person.

No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

Trading Standards Practitioner  
Herefordshire Trading Standards Service  
Herefordshire Council  
Plough Lane  
Hereford  
HR4 0LE



## **DORSTONE PLAYING FIELDS**

### **FOR ANY EVENT OF LESS THAN 500 PEOPLE**

#### **General**

Local police will be informed of plans ahead of each event.

The dates of any Event shall be notified to the Police and the Licensing Authority at least 14 days before the first day of the event.

#### **Prevention of Crime and Disorder**

An incident log must be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any visit by a relevant authority or emergency service

A copy of the incident log will be retained for a period of at least 12 months

The DPS and all other staff shall ensure that no open vessels are taken off the premises by customers.

Toughened/Polycarbonate/plastic containers shall be used at all times when the premises operate for licensable activities. In the event that toughened/polycarbonate/plastic bottles cannot be provided by the suppliers, then all drinks will be dispensed and served in toughened/polycarbonate/plastic containers.

SIA door staff will be employed on a Risk Assessed basis. A copy of the risk assessment shall be kept on the premises for 12 months and produced to the police or an authorised person ( as defined by Section 13 of the Licensing Act 2003 ) or a person authorised by the SIA, on demand.

No person under the age of 18 years will be employed as stewarding personnel.

No stewards are to consume or be under the influence of alcohol or drugs whilst working. They shall be fit to carry out the duties required of them.

All security and stewarding personnel will be readily identifiable by means of a tabard bearing a job title and a conspicuous unique personal identification number.

No person shall perform the role of stewarding personnel without wearing a tabard.

#### **Public Safety**

A system shall be in place which is capable of showing the number of persons on the premises at any one time. This number shall be given immediately on demand to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police.

#### **First aid**

A HSE Compliant Industrial High Response First Aid Kit for 21-50 people shall be kept fully stocked at the premises and kept behind the bar. Such kit shall contain:

- 1 x Guidance Leaflet
- 60 x Washproof Plasters
- 6 x Eye Pads with Bandage
- 8 x Triangular Bandages
- 12 x Safety Pins

16 x Assorted Sterile Dressings  
20 Moist Wipes  
3 Pairs Disposable Gloves

An accredited First aid trained person must be on duty at all times when the premises operate for licensable activities. [An accredited First Aid trained Person is defined as a person who holds a current certificate in first aid at work (FAW) issued by a training organisation approved by the Health & Safety Executive (HSE) or a current certificate in emergency first aid at work (EFAW) issued by a training organisation approved by the HSE or by a recognised awarding body of Ofqual or the Scottish Qualifications Authority or any other equivalent qualifications accepted by the Licensing Authority]

#### Electrical wiring and distribution systems

Temporary electrical wiring and distribution systems shall be signed off by a competent person prior to any licensable activity taking place at the premises. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign off certificates shall be available for inspection on demand of an authorised person ( as defined by Section 13 of the Licensing Act 2003).

#### Structures

The Premises Licence Holder will ensure that all temporary structures and any other elements of infrastructure or artistic installation have been inspected and signed off as being safe prior to the commencement of its use. The sign off certificates shall be available for inspection on demand of an authorised person (as defined by Section 13 of the Licensing Act 2003).

#### **Prevention of Public Nuisance**

Noise or vibration shall not emanate from the licensed area at Dorstone Playing Fields so as to not cause a nuisance.

The Premises Licence Holder or DPS must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.

Where regulated entertainment is provided, the premises licence holder or DPS or a responsible person nominated by either in writing will monitor noise emanating from the licensed area every change in act or genre of music to ensure that no noise nuisance is being caused. Where there is a nuisance, it shall cause the noise to be reduced. A written record shall be kept on the premises detailing the name of the person carrying out the monitoring, the monitoring locations, the date and time and the result obtained. Such record shall be made available on demand of an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or police.

Noise' from the premises must not be 'audible or discernible' within any occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In this conditions; 'Noise' -is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. Audible or discernible' -is defined as 'noise' which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed premises'.

#### **Protection of Children from Harm**

The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated. A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

No person under the age of 18 shall be permitted on the premises unless accompanied by an adult aged 21 or over.

## **FOR ANY EVENT OF 500 PEOPLE OR MORE**

### **General**

The dates of any event shall be notified in writing to the Police and Licensing Authority at least three months prior to any event.

The Premises Licence Holder or a nominated deputy (in writing) must be on this licensed premise and available to the Responsible Authorities and the Licensing Authority at all times when Licensable activities are taking place.

Details of the Premises Licence Holder or his deputy who is on duty when licensable activities are undertaken shall be recorded, on this premise, at the time. These records shall be made available to the Licensing Authority or a Responsible Authority on demand. Such record shall be kept for a period of 12 months after the end of licensable activities. This information post event must be provided to the Licensing Authority or a Responsible Authority within 24 hours of the request.

The names and contact details of the personal licence holders will be provided to the SAG no later than 7 days prior to the event each year.

An EMP must be provided to the satisfaction of the SAG. The EMP will be a working document providing details of how the Festival is to be conducted and how safety issues, identified in the event risk assessment, are to be addressed. The EMP will include an event risk assessment and provide specific details on the following areas:

- Health and Safety Responsibilities
- Venue and Site Design
- Fire Safety
- Major Incident Planning (Emergency planning)
- Communication
- Crowd Management (including steward and security numbers and their roles)
- Transport
- Management Structures
- Barriers
- Electrical Installations and Lighting
- Food and Alcohol
- Water
- Sanitary Facilities
- Waste Management
- Sound: Noise and Vibration
- Special Effects, Fireworks and Pyrotechnics
- Camping
- Facilities for People with disabilities
- Medical, Ambulance and First Aid Management
- Information and Welfare

- Children - including Lost Children's Policy

The event must take place in accordance with the Final EMP produced for the event following approval by the Licensing Authority.

The first draft of the Event Management Plan (EMP) will be produced 2 months (or such lesser period as agreed with the SAG) prior to the first day of any event and will be submitted to the SAG via the Licensing Authority.

The final EMP will be submitted to the SAG via the Licensing Authority at least 14 days prior to the start of the event. This must meet with the agreement of all the members of the SAG. No change shall take place to this document without the consent of the Licensing Authority.

## **Prevention of Crime and Disorder**

### **Numbers of Personnel**

Written information shall be provided, 2 months prior to the start of the event, of the number of SIA Security personnel to be employed on site, during the period the premises is licensed for licensable activities.

Written information shall be provided, 2 months prior to the start of the event of the number of personnel to be employed as Stewards during the period the premises is licensed for licensable activities.

The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors, their badge numbers. The register shall be made available on demand for inspection by Police, Licensing Authority or an authorised officer of the Security Industries Authority.

No person under the age of 18 years will be employed as stewarding personnel.

No person under the age of 21 years will be employed as SIA badged staff.

No security staff or stewards are to consume or be under the influence of alcohol or drugs whilst working. They shall be fit to carry out the duties required of them.

### **Security Uniforms and Security Logs**

All security and stewarding personnel will be readily identifiable by means of a tabard bearing a job title and a conspicuous unique personal identification number.

No person shall perform the role of stewarding personnel without wearing a tabard.

No person shall perform the role of security personnel without wearing a tabard.

An incident log must be kept at the premises, and made immediately available on request to an authorised officer of the Council or the Police, which must record the following

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (g) any visit by a relevant authority or emergency service

### **Transport**

A Traffic Management Plan (TMP) will be drawn up for the event and will be provided to SAG no later than 28 days prior to any event. Such plan shall be agreed by the Safety Advisory Group. The TMP will cover all aspects of vehicle and pedestrian access to and egress from the site during the ' load in and load out as well as for the event itself.

## **Public Safety**

A selection of soft drinks will be available to buy, along with an ample supply of free drinking water at clearly signed locations throughout the Licensed Premises.

All staff shall be trained prior to undertaking any sale of alcohol on the premises. The training shall include:

- Drugs Awareness
- Conflict resolution
- Selling to under age person
- Selling to drunks

Such training will be recorded and records shall be kept at the premises which will be produced to an authorised officer the licensing authority or the police on demand.

The Premises Licence Holder will appoint an Event Safety Co-ordinator who will be able to authorise and supervise safety measures.

The Event Safety Co-ordinator will be responsible for:

- Monitoring of contractors
- Liaison with contractors
- Checking of method statements and risk assessments
- Preparation and monitoring of site rules
- Safety inspections and audits
- Collection and checking of completion certificates
- Communication of safety information to contractors
- Communication of safety information to employees
- Monitoring and coordinating safety performance
- Coordinating safety in response to a Major Incident
- Liaison with nominated officers from Herefordshire Council.

## **Electrical wiring and distribution systems**

Temporary electrical wiring and distribution systems shall be signed off by a competent person prior to any licensable activity taking place at the premises. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign off certificates shall be available for inspection in the Licence Compliance Office located on the licensed premises.

Any additional electrical work required after the event has commenced shall be signed off by a competent person. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign off certificates shall be made immediately available to an authorised person (as defined by Section 13 of the Licensing Act 2003).

## **Structures**

The Premises Licence Holder will ensure that all temporary structures and any other elements of infrastructure or artistic installation have been inspected and signed off as being safe prior to the commencement of its use.

A copy of each safety sign off certificate shall be kept on site and shall be made immediately available to an authorised person (as defined by Section 13 of the Licensing Act 2003).

The maximum permitted numbers in each enclosed structure where regulated entertainment activities are to be provided will be submitted and agreed by the Responsible Authorities prior to the commencement of the festival. The premises licence holder must submit arrangements to the satisfaction of the Responsible Authorities on how such maximum occupancy capacities will be managed. In this licence "enclosed

structures" are classed as a structure whether tented or not, which has less than 25% of its sides open to the atmosphere (excluding entrances and exits) and which are accessible to the public when regulated entertainment is provided.

A system shall be in place which is capable of showing the number of persons on the premises at any one time. This number shall be given immediately on demand to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police.

#### First aid

A HSE Compliant Industrial High Response First Aid Kit for 21-50 people shall be kept fully stocked at the premises and kept behind the bar. Such kit shall contain:

1 x Guidance Leaflet  
60 x Washproof Plasters  
6 x Eye Pads with Bandage  
8 x Triangular Bandages  
12 x Safety Pins  
16 x Assorted Sterile Dressings  
20 Moist Wipes  
3 Pairs Disposable Gloves

An accredited First aid trained person must be on duty at all times when the premises operate for licensable activities. [An accredited First Aid trained Person is defined as a person who holds a current certificate in first aid at work (FAW) issued by a training organisation approved by the Health & Safety Executive (HSE) or a current certificate in emergency first aid at work (EFAW) issued by a training organisation approved by the HSE or by a recognised awarding body of Ofqual or the Scottish Qualifications Authority or any other equivalent qualifications accepted by the Licensing Authority]

#### **Special Effects**

The installation and use of laser beams, pyrotechnics or real flames, explosive or highly flammable or smoke/foam producing agent, for any purpose shall not be permitted without prior notification to the Licensing Authority. A detailed description of the method of use, shall be made to the Licensing Authority not less than 14 days prior to the day on which the above equipment is to be used.

#### **Prevention of Public Nuisance**

The applicant must provide a Noise Management Plan to the Environmental Health Department at Herefordshire Council prior to the event taking place. Noise limits and background levels to be used must be agreed with Environmental Health Officers and incorporated into the plan.

The Premises Licence Holder or DPS must immediately comply with any request to adjust noise levels/frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.

Noise' from the premises must not be 'audible or discernible' within any occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In this conditions; 'Noise' - is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. Audible or discernible' -is defined as 'noise' which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed premises'.

#### **Protection of Children from Harm**

##### **Under 16s**

Any unaccompanied person under the age of 16 years found on the Licensed Premises will be accompanied to the Welfare Tent. This task will be undertaken by at least 2 members of staff.

No unaccompanied person under the age of 16 years shall be permitted on the Licensed Premises.

#### **Criminal Records Bureau (CRB) Check**



Any personnel whose role involves the looking after of children or vulnerable adults shall have a current CRB (dated within the 9 month period proceeding the first day of the Festival).

No person shall be involved in this role unless the CRB shows 'None Recorded' against the following categories:

Police Record of Convictions, Cautions, Reprimands and Warning

- 1 Information from the list held under Section 142 of the Education Act 2002
- 2 ISA Children's Barred List Information
- 3 ISA Vulnerable Adults Barred List Information
- 4 Other relevant information disclosed at the Chief Police Officer(s) discretion

The name, date of birth and address together with a copy of the CRB shall be supplied to the Licensing Authority 2 weeks prior to the first day of the event.

### **Lost Children Policy**

The goal of the Lost Children Policy is to reunite each lost child with its parents or guardians. However if there is any evidence or suspicion of abuse or neglect of children, then this must be reported to the appropriate authority

### **Age Verification**

The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Licensing Authority or Police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least once every 5 metres behind any bar advertising the scheme operated.

In conjunction with the above, proof of the attainment of 18 years of age will be required through production of a full or provisional photo card driving licence, by a passport or by a national identity card with a hologram photo prior to any alcohol sale taking place or entry to age restricted areas.

Bar staff must ask for proof of age ID whenever the customer appears to be under 18. If there is any doubt as to the age of the customer they will be refused service.

Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed stating that: It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 - Section 149 Licensing Act 2003.

A register of refusals will be kept by each bar with the names of people who have been unable to provide required Identification to prove their age. These records will be made available to the Licensing Authority on request.

No bar servers will be under 18.

The Designated Premises Supervisor, the bar manager and other bar supervisors will monitor the performance of the serving staff to ensure adherence to the licensing laws.

Any underage persons who are found arriving at or on the Licensed Premises with alcohol will have the alcohol confiscated by security.

Staff will be trained to ensure that all customers who appear to be under the age of 25 will be asked to produce identification. The only acceptable identification will be a passport, a photo driving licence or a card bearing the official PASS hologram. Alcohol will only be sold to individuals who are able to prove their age through the production of any of the above when challenged.

All bar staff engaged in the sale of alcohol to be trained in Responsible alcohol retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Herefordshire Council Trading Standards prior to selling alcohol. Training records shall be kept on the premises and shall be produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.



**HEREFORDSHIRE COUNCIL**  
Licensing Act 2003

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,**  
**Herefordshire Council,**  
**Plough Lane, Hereford.**  
**HR4 0LE**  
**licensing@herefordshire.gov.uk**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address:</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]
	<b>Please state your interest in the premises you are making a representation about:</b>  Local resident and local business
<b>Name &amp; Address of premises you are making a representation about:</b>  Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

## To Prevent Crime & Disorder

The applicant states: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event.*

- Are these committee members and volunteers trained security officers? Having previous armed forces or armed police experience does not enable them to effectively 'police' the proposed events and effectively deal with inebriated members of the public. Professional security companies advise one trained security person per 150 attendees. This rises to 1 per 75 when alcohol is served.
- No mention has been made of how they are going to ensure there is no dealing or using of drugs, a recognised issue in our rural community. There are numerous locations on the site plan where drug dealing, and drug use can take place out of sight. This shows no risk assessment of the site has been done as the layout hasn't been considered with regards to either the obstruction or the facilitation of crime. Are these committee members and volunteers trained in recognising the signs of drug abuse and drug dealing?
- There is no public transport after 18:46. There are no taxi companies in the village and those that operate from surrounding towns must be booked in advance. With such a large amount of people in attendance, how will the organisers ensure no-one drink drives?
- The event held last year had three purveyors of alcohol. These were, in part, manned by shifts of volunteers. How are the organisers going to ensure there is no misuse of alcohol when there is no oversight. No oversight could result in, amongst other issues, drink driving. This year's Dorstonbury event again has separate alcohol sellers. Is there going to be communication between the locations?
- Will a pro-active approach be taken to prevent crime and disorder? Will bags be checked on entry for illicit alcohol, drugs, and weapons? A music festival, even one held in a rural area, is an event that is more susceptible to crime and requires extra consideration with necessary measures taken to prevent it.
- A public footpath crosses the site. How do the organisers intend on policing the public entryway to the rear of the field? While they may have effective front facing policing, how do they intend on policing venue ingress from the rear?
- The alcohol is stated as being sold in a marquee. What is being done to ensure no one can simply cut through the side to get to the unattended alcohol, with all the associated issues that could arise?
- The named person on the application states they will be obtaining a PL. Is the PLH going to be present at all times events are held? If not, are they aware they are responsible for the day-to-day control of the premises, ensuring not only that the operation of the premises complies with the conditions on the premises licence but that the licensing objectives are promoted, and licensing law is followed? As the PLH at The Pandy Inn, I have concerns this will not be the case and that my business will be affected by their non-compliance. The indifference shown in the replies given to the series of questions in how the licensing objectives will be met, is worrying. Also, their responses are not in line with the requirements for New Applications as set out by Herefordshire Licensing Policy, on pages 21 to 24, with many required sections not addressed. My ability to safely and legally run my business, is reliant on the assumption the Playing Field Committee, their multiple volunteers, and their various vendors will adhere to the same requirements I have to as the license holder of a public house.

## Public Safety

The applicant states: *Segregation of vehicular and pedestrian access, and provision of a first aid point, with a qualified first aider. No animals, other than assistance animals will be permitted in the event arena. Disabled access, toilets and parking will be provided.*

- How has the premises ensured they comply with fire regulations? By their own admission they only have water fire extinguishers on the premises. How often are these examined and replaced? Has a competent company been instructed to annually assess this equipment? As food is being provided, albeit from third party vendors, are they making fire blankets available? Are they ensuring 'dry' fire extinguishers will be available for potential electrical fires?
- According to their plan, an escape route has been designated at the rear of the field. Will this be signposted? Has the private landowner been approached to ensure the escape route is suitable for 500+ attendees for each and every time an event is held? Has the landowner been asked to ensure all agricultural equipment has been removed to ensure the safety of 500+, potentially inebriated, festival goers, for each and every time an event is held? How are the organisers going to light the way to safety, which crosses a narrow bridge spanning quite a deep sided water course? Currently, only lighting is mentioned around a 50x50m area. How will the organisers ensure a clear and unobstructed route to this escape route, as the area revellers will be crossing is being used for car parking and camping? Is this route accessible to disabled revellers?
- How will the committee ensure all food vendors have sufficient food hygiene ratings? Will all food vendors be given unobstructed access to hot water?
- According to the information for campers, there is only potable water and toilets available. Will hot water be made available to visitors to enable basic personal hygiene?
- The location is a considerable distance from any town and is not patrolled by the police. Any drink related altercations will have to be dealt with by committee members and volunteers. If this venue were in a town centre location, it would require regular policing by the local constabulary.
- How will the organisers ensure the safe dispersal of festival goers upon conclusion? While the B4348 isn't a busy road, it is an unlit main road that is in constant use. This is a main route from the Hay on Wye area to Hereford hospital.
- While the event area is to be lit, according to their plans, how will the organisers ensure the safety of those parking at the rear end of the field? How will they ensure the safety of those camping at the event?
- An aforementioned public footpath runs through the centre of the areas used for parking and camping. Has a Public Path Order been applied for, to ensure the safety of those staying at the site overnight? Alternatively, if no Public Path Order has been applied for, what is being done to ensure the safety of those that wish to use the public footpath when the planned events are taking place?
- The alcohol, as stated in the application, will be sold from a marquee. Will the provided alcohol be kept sufficiently cool to prevent spoiling? When casks are used, are these sufficiently rested (if not bright) before tapping and selling? If casks are used, what is being done to ensure they are kept at a correct temperature. Cask ale is a notoriously 'lively' product and incorrectly tapped and cooled casks are liable to explode.
- There is no mention if the temporary electrical wiring circuit is being installed or signed off by a competent person (NICEIC, MAPIT, ECA etc).
- Are all alcoholic beverages being measured in stamped devices or being sold in stamped glasses? This would ensure the licensing objectives are met with regards to the safe consumption of alcohol.
- Is free drinking water going to be made freely available at the point of alcohol sales? Again, not only a legal requirement, but also to ensure the safety of their customers.

## To Prevent Public Nuisance

The applicant states: *The events will close by 2359 with guided arena clearance complete within 1 hour.*

- Herefordshire Council's own licensing policy, 2020 – 2025 states: *Herefordshire is a mixed commercial and residential area, with many areas lying in tranquil rural surroundings, whose amenity Herefordshire Council has a duty to protect, and one of Herefordshire Council's aims is to protect and enhance our environment and keep Herefordshire a great place to live.* I would like to know how appointing this premises licence is in keeping with Hereford Council's own aims.
- The application clearly states events, plural, will be held throughout the year. What consultation has been done with the local community to gauge the feeling of multiple events being held in a very rural village during the summer months before the application was submitted. While the event that was proposed last year was tolerated, it was not advertised to become an annual event and especially not multiple events in a four-month period.
- The application states that music will be played, both recorded and live. This will take place outdoors and causes significant nuisance to the surrounding community, potentially every weekend through June and September. This will cause significant distress to those living not just neighbouring the location, but to most of the village.
- The excessive traffic, which includes camper vans, cars, and caravans, will cause traffic disruption in the surrounding area. The B4348 is extremely narrow, in places, and is regularly traversed by tree transporting lorries from Pontrilas, The 'Dorstone Bends' are a particularly dangerous stretch of road that barely allows two cars to pass, let alone camper vans and caravans. Those that do not know the area have regularly had near misses traversing the bends.
- The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.
- If multiple events are going to be organised, as stated in the application, are the Playing Fields Committee complying with ISO 20121?
- The village already has two licensed venues: the Village Hall (restricted operating times) and The Pandy Inn. There are also two other premises with licenses: Pips Cider, which does not hold events, and Drivers Rest, which is located far outside the boundaries of the village. The licence applied for by the Playing Field Committee exceeds the licence held for the Pandy Inn, a venue that is owned by myself and one that has served this community since the seventeenth century. It is entirely feasible that people made to leave the pub, for whatever reason, will make their way to the applicant's site to continue drinking. The reverse also applies, that visitors to a Playing Field event could be requested to leave and they could then cause nuisance at my own business and the village as a whole. This is a very small rural village. There are approximately 400 people in the entire parish. Another licensed premises will increase public nuisance and is not needed.
- As the venue is on the outskirts of a small village, the lack of policing could lead to possible disorder at the venue itself, in the carparking area, and the camp site which could then spill out into the neighbouring village.
- The applicant has stated food vendors will be providing food. This year's event has five separate food vendors advertised including a breakfast bar. This means there will be the constant smell of food from morning till night. There will be no relief from the fumes created by these vendors for those living closest to the venue. Indeed, due to the unique topography, the fumes will be spread over a wide area.
- The applicant has stated the arena will be clear within an hour. They have not stated how many vehicles will be able to park on their site. A conservative estimate of 100 cars taking 2 minutes to leave the site, would mean over 3 hours of disruption for those

living nearby. The site wouldn't be clear before 3am. Not forgetting the site wouldn't be able to hold 200+ cars, this would result in significant disruption to the local area from the illegal parking of cars and the resulting disruption when the festival goers return to and leave by their vehicles.

- Have the organisers taken out public liability cover to reimburse locals for damage they or their property may incur?
- Hereford Licensing Policy states: *To avoid additional cost, applicants are advised not to advertise in a local newspaper until such time as they have been informed by the Licensing Authority that the application has been accepted.* While the organisers have not advertised, to my knowledge, in local newspapers; they have advertised this year's event on, according to missives, most local Facebook groups. In addition, tickets are being sold on internet group, Eventbrite. If this event is disallowed in its current form, how will it be ensured no nuisance is caused by would-be festival goers refused entry on the door.

### To Protect Children from Harm

The applicant states: *Events will be family friendly; under 17s must be accompanied by an adult.*

- This venue has been fully family friendly in the past, its own entry on the Charity Commission website stating activities of a sporting nature for the community. The formerly family facing charity will disappear and any children attending will be confronted by upwards of 500 adults drinking, with amplified music in a festival setting.
- Young children are particularly at risk if not properly supervised or are exposed to adults that have become intoxicated in a festival atmosphere. What will be done to ensure young children are properly taken care of if their responsible adult is no longer responsible? What will happen if these children are camping overnight?
- Young children can become dangerously intoxicated by ingesting even small amounts of alcohol. What is being done to ensure used receptacles are being cleared to protect them from this risk?
- Young teenagers often try to buy and consume alcohol, especially in rural areas. They can then become vulnerable due to impaired judgement. What will be done to ensure these individuals don't start or become involved in fights? What will be done to stop them drink driving? What will be done to protect them from unwanted attention?
- What measures are going to be in place to ensure under 18s are not served alcohol or are bought alcohol?
- Has a member of the committee been appointed to deal with issues with regards to under 16s? Does this person have a valid DBS or CRB?

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

Date: 15<sup>th</sup> APRIL 2024



## Representation Form – Interested Parties Suggested Conditions

Premise: Dorstone Playing Field

Your name: [REDACTED]

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

### To Prevent Crime and Disorder

Limit the applicants to either a TEN or an occasional premises licence.  
Require trained security personnel to be present, due to the nature and location of the event.  
Engage a local taxi bus company to ferry inebriated festival goers' home, at the cost of the festival goer.  
Ensure a member of the committee, or security guard, will be guarding the marquee where the alcohol is being stored outside of licensing times.  
Ensure no expelled festival goers spread out to the surrounding village by ensuring they are taken home by a responsible adult.

### Public Safety

Limit the applicants to either a TEN or an occasional premises licence.  
Ensure suitable firefighting equipment is available and inspected regularly by a competent company.  
Address the mentioned issues with the escape route.  
Ensure basic levels of hygiene for both visitors and vendors, by supplying hot water.  
Ensure temporary electrical installation is carried out by or signed off by a competent contractor.  
Again, make it a requirement that trained security staff are engaged for the duration of the event.



### **Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence.

Allow only non-amplified music at the event.

Ensure the clearance of the site starts well before the requested end time and employ a temporary road closure for the B4348, to allow festival goers to depart quickly and safely.

Yet again, make it a requirement that trained security staff are engaged for the duration of the event.

### **Protect Children from Harm**

Ensure a DBS or CRB holding individual is appointed to deal with all matters relating to minors.

Ensure staff are in place to clear used receptacles promptly.

Have an easily identifiable way to pinpoint under 18s (wrist bands) and back-up policies in place (Challenge 25) as a belt and brace approach.

Have policies in place on what to do when it is discovered a minor is at risk.

Date: 15th APRIL 2024

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

Please return this form, and any additional information within the statutory period to:  
The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk


RECEIVED  
24 APR 2024  
BY: *u*

HEREFORDSHIRE COUNCIL  
Licensing Act 2003

REPRESENTATION FORM – INTERESTED PARTIES

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

When completing this form please print clearly and legibly.

	
	Please state your interest in the premises you are making a representation about: eg local resident/local business <i>local resident</i>
Name & Address of premises you are making a representation about: <i>DORSTONE PLAYING FIELDS</i>	

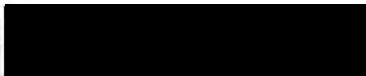
DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

To Prevent Crime & Disorder
Public Safety
To Prevent Public Nuisance <i>SEE ATTACHED</i>
To Protect Children from Harm

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on  
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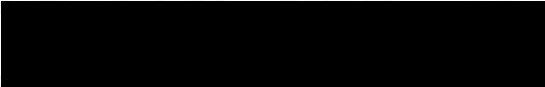
**Representation Form – Interested Parties**  
**Suggested Conditions**

Premise: DORSTON PLAYING Your name:   
FIELDS

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

<b>To Prevent Crime and Disorder</b>
<b>Public Safety</b>
<b>Prevent Public Nuisance</b>  <u>SEE ATTACHED</u>
<b>Protect Children from Harm</b>

  
Date: 23.4.24  
2

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

ELI REPRE – 1 Representation Form – Interested Parties

I wish to make representations in respect of the application by Dorstone Playing Fields Committee for a permanent provision of a licence for events at Dorstone Playing Fields.

I have no objection to the limited annual event called "Dorstonbury" which was successfully held last year over a weekend. However the application requests the granting of a permanent licence for musical events over any four day Friday to Monday period between June and September. **This will create a potential public nuisance in terms of noise from the musical events.**

Also the site is not capable of taking the potential number of attendees which could run into thousands. There are no adequate facilities in terms of car parking, areas for tents/ caravans or toilets. It also raises issues regarding security and the control of alcohol sales on the site which are not properly addressed in the application.

This <sup>can</sup> easily be overcome by changing the nature of the application to a <sup>^</sup>Temporary Event Notice.

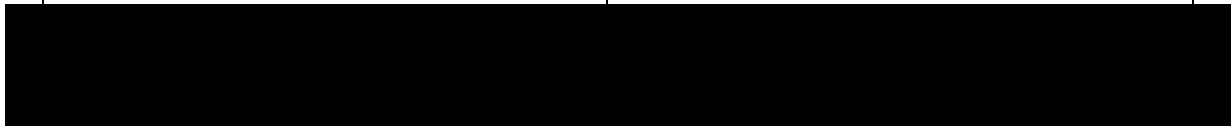
**HEREFORDSHIRE COUNCIL**  
**Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

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Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**



	<p><b>Please state your interest in the premises you are making a representation about: eg local resident/local business</b></p> <p><b>Local resident</b></p>
<p><b>Name &amp; Address of premises you are making a representation about:</b> Dorstone playing field Dorstone Herefordshire HR3 6AW</p>	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

<p><b>To Prevent Crime &amp; Disorder</b></p>
<p><b>Public Safety</b></p>
<p><b>To Prevent Public Nuisance</b> Noise and disruption to a quiet rural village for four months that's over fifty days of loud music, all summer. We are 300 meters from the premises and heard the music last year, even through double glazing.</p>
<p><b>To Protect Children from Harm</b></p>



Date:19/04/2024

If you have any queries about this form or are unsure of when the statutory period ends please contact **Licensing** on **licensing@herefordshire.gov.uk**



## Representation Form – Interested Parties Suggested Conditions

Premise: Dorstone playing fields Your name: [REDACTED]

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

<b>To Prevent Crime and Disorder</b>
<b>Public Safety</b>
<b>Prevent Public Nuisance</b> I have no objection to one or two weekends.
<b>Protect Children from Harm</b>

[REDACTED] [REDACTED]

Date: 19/04/2024

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**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED PARTIES**

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When completing this form please print clearly and legibly.

	Please state your interest in the premises you are making a representation about: eg local resident/local business  <b>LOCAL RESIDENT</b>
Name & Address of premises you are making a representation about:  <b>DORSTONE PLAYING FIELDS</b>	


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A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

<b>To Prevent Crime &amp; Disorder</b>
<b>Public Safety</b>
<b>To Prevent Public Nuisance</b>  <b>SEE ATTACHED</b>
<b>To Protect Children from Harm</b>

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**Representation Form – Interested Parties**  
**Suggested Conditions**

Premise: DORSTONE PLAYING FIELDS Your name: 

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

<b>To Prevent Crime and Disorder</b>
<b>Public Safety</b>
<b>Prevent Public Nuisance</b>  <u>SEE ATTACHED</u>
<b>Protect Children from Harm</b>

*[Faint handwritten notes in the background, possibly related to the suggested conditions section.]*

Signed: 

Date: 19/4/2024

2  
ELI REPRES – 1 Representation Form – Interested Parties

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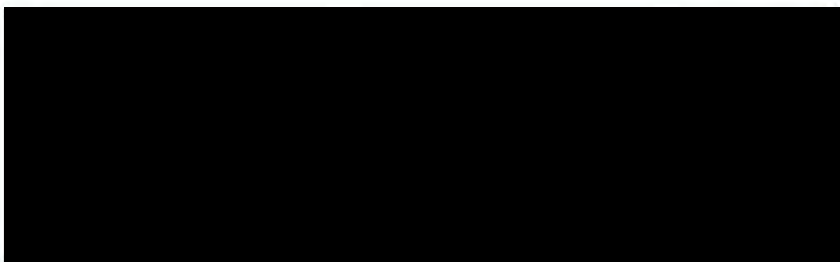


I wish to make representations in respect of the application by Dorstone Playing Fields Committee for a permanent provision of a licence for events at Dorstone Playing Fields.

I have no objection to the limited annual event called "Dorstonbury" which was successfully held last year over a weekend. However the application requests the granting of a permanent licence for musical events over any four day Friday to Monday period between June and September. **This will create a potential public nuisance in terms of noise from the musical events.**

Also the site is not capable of taking the potential number of attendees which could run into thousands. There are no adequate facilities in terms of car parking, areas for tents/ caravans or toilets. It also raises issues regarding security and the control of alcohol sales on the site which are not properly addressed in the application.

This easily be overcome by changing the nature of the application to a Temporary Event Notice.



Licensing Section  
Herefordshire Council  
Licensing Department  
Plough Lane  
Hereford  
HR4 0LE

BY HAND

17<sup>TH</sup> April 2024

Dear Sirs

**Licensing Application- Dorstone Playing Field, Dorstone, HR3 6AW**

We refer to the above-mentioned application, the consultation period relating to which expires on 24<sup>th</sup> April 2024.

We wish to make representations concerning the application and please find enclosed herewith a duly completed form setting out our comments which please take into account in your consideration of the application.

In addition to the remarks on the form we would also like to make the following comments which are pertinent to the application and would you also please note in addition,

1. Like many other local residents of Dorstone the first notification of the application which we had was by dint of the blue notices which were posted at the Playing Fields site. There was no earlier notification of the applicant's intentions and certainly no consultation whatsoever with any member of our small community – this is most regrettable and in our opinion was a grave mistake on the part of the applicant. There have been in the last few days suggestions that the applicants have acknowledged that this was an error on their part alongside a parallel notion that although the application is wide and comprehensive in nature and scope the actual intention is to achieve a position which permits only one event in the summer period – the applicants wishing to have some sort of more permanent arrangement than hitherto and which allows them flexibility of dates in the future. Please note that our representations – on the attached form are of course made on the basis of the application which has been put forward to yourselves for consideration.



2. The application form refers to a premises licence for the period from June to September 2024 – with permission sought for events to be held at various times during each weekend within that period and on Bank Holidays – there is, of course, only one of these in August. Having quoted these dates the form also, somewhat incongruously, specifies that the licence should not start until 1<sup>st</sup> August 2024 – we query whether or not, therefore the application is technically in order.
3. A factor which is something which we feel is important to mention but which does not seem to be something which sits easily in the parameters of the Representation Form is the relatively recent (within the last two/three weeks) discovery that dormice (hazel variety) and a protected species are present at the Playing Field site. This should be something which will generate not only local interest but also safeguards and procedures laid down in appropriate legislation - this is not addressed in the application document but it seems more than pertinent.
4. Finally, the application is made on behalf of The Dorstone Playing Field Charity – the Charitable Objects of which are “ the provision and maintenance of a recreation ground and playing field for the benefit of the inhabitants of Dorstone and its environs “. We query that these objectives do not accord with the application now being sought.

As you will see we are both writing this letter to you and we have both signed and dated the Representation Form – we have not filled in or completed the section dealing with Suggested Conditions as we do not believe that there are any such conditions which would mitigate the concerns we have in respect of the application as submitted – we have nevertheless for the sake of good order also both signed that section of the Form.

We look forward to an acknowledgment of this letter and the enclosed forms and to hearing from you further – email correspondence is fine

Yours faithfully

[Redacted signature]

[Redacted signature]

[Redacted signature]

[Redacted signature]

**HEREFORDSHIRE COUNCIL**  
Licensing Act 2003

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

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**Herefordshire Council,**  
**Plough Lane, Hereford.**  
**HR4 0LE**  
licensing@herefordshire.gov.uk

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address:</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]
[REDACTED]	Please state your interest in the premises you are making a representation about:  Local residents and nearby neighbours to the site
<b>Name &amp; Address of premises you are making a representation about:</b>  Dorstone Playing Fields, Dorstone, Hereford, HR3 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:



### To Prevent Crime & Disorder

The application states that there will be no professional security arrangements at the events which are the subject of the application – such matters are to be handled by volunteers. As the events will allow at least 500 people to attend it is reasonable to conclude that the number of amateur personnel charged with important supervising tasks (such as entry ticket checking, car parking, proper behaviour so far as alcohol purchase and consumption is concerned) will be more than would otherwise be the case if trained professional staff were present – in that regard one wonders whether the applicant has been able to or will ensure that there will be a sufficient cohort of the relevant untrained people to prevent or mitigate any crime or disorder which may arise from a large number of people over a lengthy period of time into the evening especially when alcohol has been available for consumption throughout the period. The playing fields are, of course, in a rural setting on the periphery of our small village (approximately 400 residents) and it is not unreasonable to suggest that issues such as drunkenness, drug misuse or dealing, physical confrontations and careless or indeed dangerous driving (the only road which services the site and the village is a fairly narrow and unlit one with a 30mph speed limit and a series of acute bends within a 100 yards or so) may well ensue on the afternoons/evenings in question. It is noted that the application states that the police will be informed appropriately in advance – as one of the events which is to be covered by the licence has been advertised extensively already on Eventbrite – the applicant should be asked to confirm if the local police have already been consulted and what is their reaction.



### Public Safety

A number of the foreseeable issues relating to public safety are ones which are equally pertinent to those set out in the previous section relating to crime and disorder particularly the well being of attendees at the events both whilst at the site and when leaving either by car or by foot – will there be the sufficient number of people trained or otherwise to deal with such issues. These matters may also of course affect people who will not be attending but are otherwise members of the public lawfully coming and going near to the site at these times and whose safety may be at risk from activities at a licensed event.

The application form refers to the provision of fire extinguishers – only the wet variety; should there not also be other forms of fire prevention/ fire fighting equipment on site.

The provision of alcohol and arrangements for its storage and sale is mentioned on the form but only in the barest outline – one would have thought there are a number of specific requirements dealing with this matter and furthermore the same is also necessary for the preparation, storage, display and sale of food.

A public footpath traverses part of the site which seems to be designated for car parking and camping during "events weekends" – how can this and the lawful use of the footpath by members of the public be reconciled during "exclusive access" events weekends?

### To Prevent Public Nuisance

Public Nuisance is a term which is, of course, defined in numerous ways both in statute and in common law ....one such interpretation is ..." in appropriate circumstances the reduction in living and working amenity and environment of other persons living and working in the area of the licensed premises ". We live about a quarter of a mile from the playing field site. The application calls for a permission to hold events every weekend for a period from June to September ( this could be from 1<sup>st</sup> June to 30<sup>th</sup> September – 4 months) and Bank Holidays (there is only one of these in this period). **If the licence is granted we will be subject to a public nuisance certainly on the grounds of noise such as will reduce our living amenity – and such could possibly pertain for sixteen or more weekends in the summer months – a totally unreasonable and unconscionable state of affairs.**

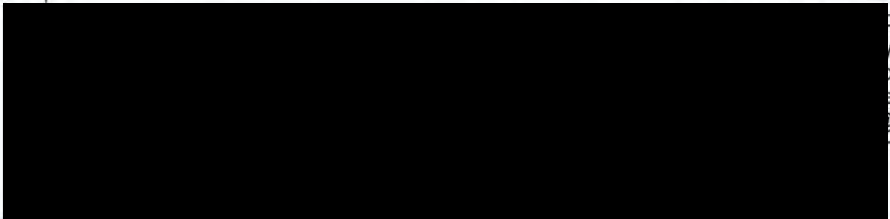
St Faiths Church – a Grade 2 Listed Building of great age and significance to the village and beyond lies almost immediately across the highway from the playing field site. For the last two years the Church has been a location on the Golden Valley Pilgrimage Route – pilgrims stay in the Church overnight and the incidence of their visits has increased greatly and it expected to do so even more. The prospect of public nuisance caused by many weekend events over the summer season when most pilgrims visit is something which will have an adverse effect on the number of these visitors and the consequential loss of much needed income for St Faiths and the wider Hereford Diocese



To Protect Children from Harm

As stated above – the deficit in professional supervision on site may well increase the incidence of “under age drinking” and attendant risk to children

Have the applicants ensured that the “volunteer” personnel who will be on site during events received the appropriate and necessary Safeguarding training ?



For any queries about this form  
or when the statutory  
please contact Licensing  
@herefordshire.gov.uk

12 APRIL 2024



**Representation Form – Interested Parties**  
Suggested Conditions

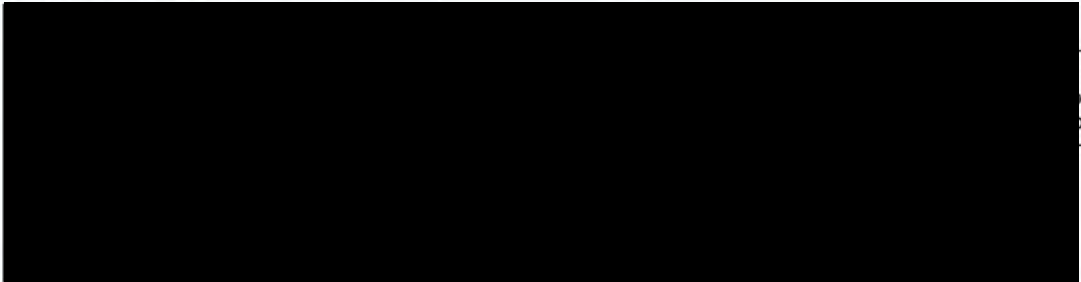
Premise: \_\_\_\_\_ Dorstone Playing Fields, Dorstone, Hereford, HR3  
6AW \_\_\_\_\_

Your name: \_\_\_\_\_

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

To Prevent Crime and Disorder
Public Safety
Prevent Public Nuisance
Protect Children from Harm



unsure  
contact  
ov.uk

17 APRIL 2024



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**The Licensing Section,  
 Herefordshire Council,  
 Plough Lane, Hereford.  
 HR4 0LE**  
 licensing@herefordshire.gov.uk

**HEREFORDSHIRE COUNCIL**  
 Licensing Act 2003

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address:</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]k
	<b>Please state your interest in the premises you are making a representation about:</b>  Local resident
<b>Name &amp; Address of premises you are making a representation about:</b>  Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

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A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

<p><b>To Prevent Crime &amp; Disorder</b></p> <ul style="list-style-type: none"> <li>Dorstone is a small peaceful village with no street lights, the last local bus services Monday to Friday is 18:46 and 16:56 at the weekend, there are no taxi companies in the village, any Taxi's in the surrounding towns need to be booked in advance. The application is for a licence of up to 5,000 people, the organiser has not indicated how they will ensure no one drink drives or stop the event goers from wandering round the village causing problems for the local residents.</li> <li>The application is for 500 up to 5,000 people, there is no evidence of capacity planning, how are numbers being restricted, can the venue hold up to 5,000 people plus cars? how are the organiser going to restrict festival going from coming into the village (a 2-minute walk away) causing a nuisance/problem for the local residents.</li> </ul>
--

What safety checks have been put in place?

- As the events will be manned by committee members and volunteers on a revolving basis, will the committee members/volunteers be able to consume or be under the influence of alcohol/drugs whilst selling alcohol or when acting as roving security.
- The application does not state how they will monitor alcohol consumption, note if anyone has been refused alcohol, how this will be communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.
- As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, stopping the general public from having access to it once the events have finished.

#### **Public Safety**

- The application is for 500 up to 5,000 people, no evidence of any capacity planning details in the application, what safety checks have been made to evaluate if the venue can hold up to 5,000 people plus cars. What measures are being put in place to stop the up to 5,000 people/car from migrating up into the village.
- The application states that the fire extinguishers are water only, as temporary electricity is needed for the music, water only fire extinguishers are not suitable.
- As temporary electrical wiring is needed to support the sound system, lighting for the stage, lighting for the arena, lighting for the marquee the application has no indication of who the competent person (NICEIC, NAPIT, ECA or other association, as per the licensing authority) is who will install and sign off the temporary electrical wiring needed.
- How will the policing of ticket sales on the door if they have reached the venue capacity be managed?
- As there will be the facility for overnight camping which adjoins the event site the application does not state how this will be policed and what has been put in place if there is an incident with the campers during the night, after the event has ended.
- Does the venue site have the correct insurance to host music events of this kind.
- In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena, as the area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public from entering the event area with animals.
- There is evidence that an "Protected Species" is within the event grounds these being Dormice, In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.
- How are the organisers are going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents.

#### **To Prevent Public Nuisance**

- The application states events will be held throughout the year with the playing of live and recorded music, for up to 18 weeks during the summer months. Dorstone is a peaceful small village, the impact of having music events of this magnitude for a total of 18 weekends during the summer, will cause significant disruption and distress to those living near the planned event site and to most of the village.
- The noise level will have a significant impact on the local farmers livestock that are grazed in and round Dorstone.
- Events of this magnitude will increase in traffic and noise created by the additional cars and festival goers coming to and leaving the venue, again causing noise and distress to local residents.
- The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59.
- The application does not state how the organisers will monitor noise levels of the live/recorded music, which will disturb local residents.
- The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music played or noise created after 22:00. The playing fields should have the same restriction so that it does not cause a nuisance to the residents of Dorstone Village.
- The sales of the alcohol are taking place in a marquee, the application does not state what security measure will take place to ensure that the alcohol is securely storage away after the events has finished, stopping the general public from having access especially as there will be overnight campers.

#### To Protect Children from Harm

- As a family friendly event do committee members/volunteers need to be DBS checked?
- The application does not state that the organisers will have clear legible signage regarding the laws for underage drinking as per Section 149 of the licensing Act 2003.
- The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.
- Tickets can be purchased from a website, indicates under 17 will not be permitted access unless accompanied by an adult, how will under 17-year-olds be identified?

SIGNED: [REDACTED]  
 DATE: 18/04/2024



## Representation Form – Interested Parties Suggested Conditions

Premises: Derstone Playing Field, Derstone, Hereford, Herefordshire, HR3 6AW

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

### **To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, hours that music can be played. Have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

All people selling alcohol to be correctly trained as per PC 10.

All alcohol to be stored/locked away outside of licensing times.

Venue personal performing security duties to be restricted from consuming alcohol.

### **Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, hours that music can be played. Have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Alcohol restriction on all venue personal performing security duties.

Ensure the temporary electrical installation is carried out by and signed off by a competent contractor and temporary electrical installation is removed at the end of the event as the venue is a public playing field with public footpath access.

Ensure safety measures are in place for the overnight campers, contact numbers etc for emergencies.

### **Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, hours that music can be played. Have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Allow only NON-Amplified music at the events, have the same time restriction that the local village hall has, no music or noise after 22:00.

Clean up of the site to start well before the requested end time, if it takes over an hour to clean the site alcohol sales should stop at an hour before the end of the event.

Restrict festival goers from migrating up into the village.

Alcohol restriction on all venue personal performing security duties.

### **Protect Children from Harm**

Have an easy way to identify under 18, wrist bands/hand stamp and Challenge 25?

Have a DBS holding person appointed to deal with all matters, events relating to minors.

Alcohol restriction on all venue personal performing security duties.

Have policies/procedure in place on what to do when it is discovered a minor is at risk.

Signed:



Date:

18/04/2024

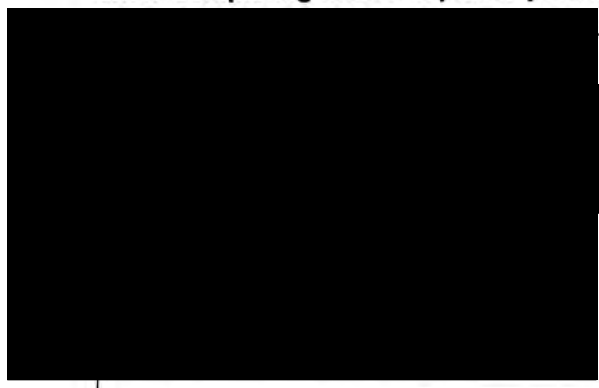
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<b>Please state your interest in the premises you are making a representation about:</b>	
Local resident	

<b>Name &amp; Address of premises you are making a representation about:</b> Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW
--

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

### **To Prevent Crime & Disorder**

The application says: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event.*

**Transport** - Dorstone is a tranquil small village that has no street lights, the last local bus service is 18:46 Monday to Friday and 16:56 at the weekend, no taxi companies in the village and any in the surrounding towns must be booked in advance, as the application is for a licence for up to 5,000 people how will the organiser ensure no one drink drives as well as wandering round the village causing problems for the local residents.

**Capacity** – The application is for 500 up to 5,000 people, there is no capacity planning details in the application, how are they going to restrict numbers, what safety checks have been put in place to see if the venue can hold up to 5,000 people plus cars, how are the organiser going to keep people at the playing fields and stop them from coming into the village which is a 2 minute walk away, thus causing a nuisance or problems for the local residents.

**Training** - The application does not state if committee members/volunteers will be trained on any of the following:

- Drugs Awareness, Selling to under age person, Selling to drunks, Health and Safety.

If trained, where the training records are kept so that they can be produced to the police or an authorised person (as defined by section 13 of the Licensing Act 2003.)

**DPS** - The application does not state if the Personal Licence holder or a DPS will be on duty within the marquee during the selling of alcohol time listed in section 15 of the application.

### **Alcohol** –

The application does not state if the committee members or volunteers will be able to consume or be under the influence of alcohol or drugs whilst selling alcohol and acting as roving security during the events.

As the events will be manned by committee members and volunteers on a revolving basis, the application does not show/state how they will monitor alcohol consumption, note if anyone has been refused alcohol, how this will be communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.

As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, thus stopping the general public from having access to it once the events have finished.



## **Public Safety**

**Fire Extinguishers** - The application states that the fire extinguishers are water only, due to the electricity needed for the music there should also be a dry extinguisher and a fire blanket. Have the organisers checked and have evidence that the venue complies with fire regulations.

**Electrical Wiring** – The application does not state who is the competent person (NICEIC, NAPIT, ECA or other association, as per the licensing authority) who will sign off the temporary electrical wiring needed to support the sound system for live/recorded music, and where the certificates will be kept.

**Incident Book** - No indication of an Incident book

**Capacity** – The application is for 500 up to 5,000 people, there is no capacity planning details in the application, what safety checks have been made to evaluate that the venue can hold up to 5,000 people plus cars.

How are they going to police ticket sales on the door, if they reach the venue capacity.

### **Health and Safety -**

The application does not state how the organiser's will police food health and safety protocols for the commercial vendors.

As the sale of alcohol is taking place in a marquee, the application does not state how the kegs of alcohol will be kept at the correct temperature as not to cause the build-up of bacteria that can cause illness to the public buying the alcohol.

There will be overnight camping and camper van parking, the application does not state how this will be policed and what has been put in place if there is an incident with the campers after the event has ended.

Does the venue site have the correct insurance to host music events of this kind.

**Animals** – In section 18 of the application it states that no animals will be permitted except for assistance animals in the event arena, as the area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public from entering the event area with animals.

There is now evidence that an "Protected Species" Dormice have been found within the event grounds. In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.

**Local Residents** – The application does not state how the organisers are going to keep people at the playing fields and stop them from coming into the village which is a 2-minute walk away, thus causing a nuisance or problems for the local residents.

## **To Prevent Public Nuisance**

### **Noise –**

The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.



The application states events will be held throughout the year with the playing of live and recorded music, Dorstone is a tranquil small village, the impact of music events taking place for a total of 18 weekends during the summer, will cause significant distress to those living near the planned event site and to most of the village. It will also have a significant impact on the local farmers sheep and cattle that are grazed in and round Dorstone.

The marquee is situated near the fence of the Local Crown Green Bowling Club green, which is used through-out the summer months, having events with live/recorded music as well as the noise of people going in and out of the marquee, will cause distraction to the people playing bows

There will be an increase in traffic noise created by the additional cars etc going to and from the venue, again causing distress to local residents.

The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59. The application does not state how the organisers will monitor and ensure that the noise levels do not overly disturb local residents.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music played or noise created after 10pm. The playing fields should have the same restriction so that it does not cause a nuisance to the residents of Dorstone Village.

**Locking away of Alcohol** - As the sale of alcohol is taking place in a marquee, the application does not state how the kegs of beer, cider or larger will stored away at night thus stopping the general public from having access to the alcohol once the events have finished.

#### **To Protect Children from Harm**

**DBS Checks (Disclosure and Barring Service)** - The application does not state how the organisers have/will check that all committee members and volunteers are DBS checked especially as the application states that all events will be family friendly.

#### **Age Verification** –

The application does not state that the organisers will have clear legible signage displayed stating that it is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003.

As the event will be manned by committee members and volunteers on a revolving basis, the application does not show/state how they will monitor or who will be responsible for checking for underage drinking.

**Incident book** - No indication of an Incident book

The application does not show how children will be protect or stopped from being able to walking in front of cars leaving the site, as the car parking it at the far end of the site and arrival and exit is at the front of the site.

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

17<sup>th</sup> April 2024



**Representation Form – Interested Parties  
Suggested Conditions**

**Premise:** Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW

**Your name:** \_\_\_\_\_

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

**To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, limited hours that music can be played and have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Ensure that festival goers do not spread out to the surrounding village by having trained security personnel present.

Ensure that all people selling alcohol have been correctly trained as per PC 10.

Ensure the alcohol is stored/locked away outside of the licensing times.

Venue personal performing security duties to be restricted from consuming alcohol.

Have an Incident book

**Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, limited hours that music can be played and have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Ensure that festival goers do not spread out to the surrounding village by having trained security personnel present.

Venue personal performing security duties to be restricted from consuming alcohol.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene.

Ensure the temporary electrical installation is carried out by and signed off by a competent contractor.

Ensure the temporary electrical installation is removed at the end of the event as the venue is a public playing field with public footpath access.

Ensure correct safety measures are in place for the overnight tent campers and camper vans.

Have an Incident book

**Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, limited hours that music can be played and have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Allow only NON-Amplified music at the events and have a time restriction that same as the Local Village Hall (not after 10pm)

Ensure that clean up of the site starts well before the requested end time, if it takes over an hour to clean the site alcohol sales should stop at an hour before the end of the event.

Venue personal performing security duties to be restricted from consuming alcohol.

**Protect Children from Harm**

Have an easy way to identify under 18, wrist bands/hand stamp?

Ensure a DBS holding person is appointed to deal with all matters, events relating to minors.

Venue personal performing security duties to be restricted from consuming alcohol.

Have policies/procedure in place on what to do when it is discovered a minor is at risk.



Date: 17th April 2024

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)



**RECEIVED**  
 18 APR 2024  
 BY: *ca*

**HEREFORDSHIRE COUNCIL**  
 Licensing Act 2003

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,**  
**Herefordshire Council,**  
**Plough Lane, Hereford.**  
**HR4 0LE**  
**licensing@herefordshire.gov.uk**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address:</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]
	<b>Please state your interest in the premises you are making a representation about:</b>  Local resident
<b>Name &amp; Address of premises you are making a representation about:</b>  Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

**DATA PROTECTION ACT 1998.** Please indicate by ticking here  if you are not content for your personal details to be circulated as necessary prior to any hearing .

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

### **To Prevent Crime & Disorder**

The application says: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event.*

Dorstone is a small tranquil village that has no street lights, the local bus service last bus Monday to Friday to 18:46 and 16:56 at the weekend, there are no taxi companies in the village, any Taxi's in the surrounding towns need to be booked in advance. The application is for a licence of up to 5,000 people, the organiser does not state how they will ensure no one drink drives, as well as wandering round the village causing problems for the local residents.

The application is for 500 up to 5,000 people, I have not found evidence of capacity planning details in the application. How are they going to restrict numbers, what safety checks have been put in place, can the venue hold up to 5,000 people plus cars, how are the organiser going to restrict festival going from coming into the village (a 2-minute walk away) causing a nuisance/problem for the local residents.

The application does not show if committee members/volunteers will be trained on Drugs Awareness, Selling to under age person, Selling to drunks, Health and Safety. If trained, where the training records are kept so that they can be produced to the police or an authorised person (as defined by section 13 of the Licensing Act 2003.)

There is no indication that either the Personal Licence holder or a DPS will be on duty within the marquee during the selling of alcohol time as listed in section 15 of the application.

As the events will be manned by committee members and volunteers on a revolving basis, will the committee members/volunteers be able to consume or be under the influence of alcohol/drugs whilst selling alcohol or when acting as roving security, the application does not show/state how they will monitor alcohol consumption, note if anyone has been refused alcohol, how this will be communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.

As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, stopping the general public from having access to it once the events have finished.

**Public Safety**

The application states that the fire extinguishers are water only, as temporary electricity is needed for the music, water only fire extinguishers are not suitable.

There is no evidence that the organisers have checked the venue complies with fire regulations.

As temporary electrical wiring is needed to support the sound system, lighting for the stage, lighting for the arena, lighting for the marquee the application does not state who is the competent person (NICEIC, NAPIT, ECA or other association, as per the licensing authority) who will install and sign off the temporary electrical wiring needed.

The application is for 500 up to 5,000 people, no evidence of any capacity planning details in the application, what safety checks have been made to evaluate that the venue can hold up to 5,000 people plus cars.

Policing of ticket sales on the door if they have reached the venue capacity, no indication of how this will be managed.

As there will be commercial vendors at the events, the application does not state how the organisers will police the vendors food health and safety protocols.

The application does not state how the storage of the of the kegs of alcohol will be kept at the correct temperature so as not to cause the build up of bacteria that could cause illness to the public.

The overnight camping area adjoins the event site and is near to the public footpath, the application does not state how this will be policed and what has been put in place if there is an incident with the campers after the event has ended.

Does the venue site have the correct insurance to host music events of this kind.

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena, as the area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public from entering the event area with animals.

There is evidence that an "Protected Species" is within the event grounds these being Dormice, In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.

How are the organisers are going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents.

No indication of an Incident book.

**To Prevent Public Nuisance**

The application states events will be held throughout the year with the playing of live and recorded music, for up to 18 weeks during the summer months. Dorstone is a tranquil small village, the impact of having music events of this magnitude for a total of 18 weekends during the summer, will cause significant distress to those living near the planned event site and to most of the village. The noise level will have a significant impact on the local farmers sheep and cattle that are grazed in and round Dorstone.



Events of this magnitude will increase in traffic and noise created by the additional cars and festival goers coming to and leaving the venue, again causing distress to local residents.

The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59. The application does not state how the organisers will monitor and ensure that the noise levels do not overly disturb local residents.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music played or noise created after 10pm. The playing fields should have the same restriction so that it does not cause a nuisance to the residents of Dorstone Village.

The sales of the alcohol is taking place in a marquee, the application does not state what security measure will take place to ensure that the alcohol is securely storage away after the events has finished, stopping the general public from having access especially as there will be overnight campers.

#### **To Protect Children from Harm**

As a family friendly event will committee members/volunteers need to be DBS checked?

As it's an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003. The application does not state that the organisers will have clear legible signage regarding this.

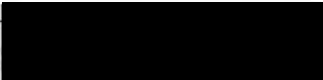
The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.

Tickets can be purchased from a website, indicates under 17 will not be permitted access unless accompanied by an adult, how will under 17 year olds be identified?

No indication of an Incident book

Signed

Date:

  
17<sup>th</sup> APRIL 2024

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)





**Representation Form – Interested Parties  
Suggested Conditions**

**Premise:** Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW

**Your name:** \_\_\_\_\_

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

**To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, hours that music can be played. Have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

All people selling alcohol to be correctly trained as per PC 10.

All alcohol to be stored/locked away outside of licensing times.

Venue personal performing security duties to be restricted from consuming alcohol.

Have an Incident book

**Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, hours that music can be played. Have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Alcohol restriction on all venue personal performing security duties.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene.

Ensure the temporary electrical installation is carried out by and signed off by a competent contractor and temporary electrical installation is removed at the end of the event as the venue is a public playing field with public footpath access.

Ensure safety measures are in place for the overnight campers, contact numbers etc for emergencies.

Have an Incident book

**Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers, hours that music can be played. Have licensing hours on Fridays and Saturdays to be the same as the local pub (The Pandy Inn) which is 23:00.

Allow only NON-Amplified music at the events and have a time restriction that same as the Local Village Hall (not after 10pm)

Clean up of the site to starts well before the requested end time, if it takes over an hour to clean the site alcohol sales should stop at an hour before the end of the event.

Alcohol restriction on all venue personal performing security duties.

**Protect Children from Harm**

Have an easy way to identify under 18, wrist bands/hand stamp and Challenge 25 as a belt and brace approach.

Have a DBS holding person is appointed to deal with all matters, events relating to minors.

Alcohol restriction on all venue personal performing security duties.

Have policies/procedure in place on what to do when it is discovered a minor is at risk.

Signed:



Date: 17<sup>th</sup> April 2024.

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> 0 [REDACTED]
<b>Address:</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]
	<b>Please state your interest in the premises you are making a representation about:</b>  Local resident
<b>Name &amp; Address of premises you are making a representation about:</b>  Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here,  if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

**To Prevent Crime & Disorder**

The applicant states: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event*  
Are the committee members and volunteers trained / experienced enough to enable them to effectively 'police' the proposed events and effectively deal with inebriated members of the public.?

Dorstone is a small tranquil village that has no street lights, the local bus services last bus Monday to Friday is 18:46 and 16:56 at the weekend. There are no taxi companies in the village, any Taxi's in the surrounding towns need to be booked in advance. The application is for a licence of up to 5,000 people, the organiser does not state how they will ensure no one drink drives, as well as wandering round the village causing problems for the local residents. A few years ago there was an illegal rave on the edge of Dorstone, there were numerous car loads of youngster throughout the night driving through the village at speed, how can we be certain this wont happen again.

The application does not show/state how they will monitor alcohol consumption or note if anyone has been refused alcohol! How this will be managed and communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.?

As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, stopping the general public from having access to it, if unmanned or when the events have finished.



A public footpath crosses the site. While they may have effective front facing policing, how do they intend on policing entry to the venue from the rear.?

### **Public Safety**

*The applicant states: Segregation of vehicular and pedestrian access, and provision of a first aid point, with a qualified first aider. No animals, other than assistance animals will be permitted in the event arena. Disabled access, toilets and parking will be provided.*

The application is for 500 up to 5,000 people, no evidence of any capacity planning or safety check details are in the application both in terms of evaluation that the venue can hold up to 5,000 people plus vehicles or how the number of ticket sales will be managed to ensure they don't exceed the venue capacity on the days of the events.

Commercial vendors will be at the event however the application does not state how the organisers will police the vendors food health and safety protocols.

Is free drinking water freely available at the point of sale as this is a legal requirement and needed to ensure the safety of the people attending the events.

The application does not state how the storage of the kegs of alcohol will be kept at the correct temperature to ensure there is no build-up of bacteria that could cause illness to the public.

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

Does the venue site have the correct insurance to host music events of this kind.?

How are the organisers going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents.

### **To Prevent Public Nuisance**

*The applicant states: The events will close by 2359 with guided arena clearance complete within 1 hour.*

The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59. The application does not state how the organisers will monitor and ensure that the noise levels do not overly disturb local residents.

The application states events will be held throughout the year with the playing of live and recorded music, for up to 18 weeks during the summer months. Dorstone is a tranquil small village, the impact of having music events of this magnitude for a total of 18 weekends during the summer, will cause significant distress to those living near the planned event site and to most of the village. It will also impact on our own private enjoyment of our outdoor space.

The application clearly states events, plural, will be held throughout the year. What consultation has been done with the local community to gauge the feeling of multiple events being held in a very rural village during the summer months before the application was submitted.?

The noise level will have a significant impact on the local farmers livestock that are grazed in and round Dorstone.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction

that no music is played or noise created after 22.00. The playing fields should be aligned so that it does not cause a nuisance to the residents of Dorstone Village.

The potential of excessive traffic, which could include camper vans and caravans, will cause traffic disruption in the surrounding area.

The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.

The village already has two licensed venues: The Village Hall and The Pandy Inn. The licence applied for exceeds the licence held for The Pandy Inn. This is a very small rural village and with approximately 400 people in the entire parish another licensed premises will increase public nuisance and is not needed.

As the venue is on the outskirts of a small village, the lack of policing could lead to possible disorder at the venue itself, in the carparking area and the camp site which could then spill out into the neighbouring village.

The applicant has stated food vendors will be providing food. This year's event has five separate food vendors advertised including a breakfast bar. This means there will be the constant smell of food from morning till night and due to the unique topography, the fumes will be spread over a wide area.

Have the organisers taken out public liability cover to reimburse locals for any potential damage they or their property may incur?

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

#### **To Protect Children from Harm**

The applicant states: *Events will be family friendly; under 17s must be accompanied by an adult.*

As it's an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003. The application does not state that the organisers will have clear legible signage regarding this.

The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.

Tickets can be purchased from a website which indicates under 17's will not be permitted access unless accompanied by an adult, how will under 17 year old's be identified?

No indication of an Incident book



**Herefordshire  
Council**

If you have any queries about this form or are unsure of when the statutory period expires please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

## Representation Form – Interested Parties Suggested Conditions

Premise: Dorstone Playing Field Your name:                     

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

### **To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local village pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

All alcohol to be stored/locked away outside of licensing times.

Venue personnel performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Have an Incident book.

### **Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and restrictions on the hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Venue personnel performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene and supply of free drinking water throughout the duration of the events.

Have an Incident book

### **Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence.

Allow only non-amplified music at the event and the restriction that NO music is played or noise created after 22.00, in line with the requirements placed on the Local Village Hall.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn)



which is 23:00.

Ensure the clearance of the site starts well before the requested end time and employ a temporary road closure for the B4348, to allow festival goers to depart quickly and safely.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Ensure clear signage to enable to public to gain access to the public footpath via the playing fields

**Protect Children from Harm**

Ensure a DBS or CRB holding individual is appointed to deal with all matters relating to minors.

Ensure staff are in place to clear used receptacles promptly.

Have an easily identifiable way to pinpoint under 18s (wrist bands) and back-up policies in place (Challenge 25) as a belt and brace approach, thus ensuring no alcohol if purchased or consumed by under aged attendees at the events.

Have policies in place on what to do when it is discovered a minor is at risk.

Date:

[Redacted signature area]

If you have any queries about this form or are unsure of when the statutory period ends please contact  
**Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)**



**HEREFORDSHIRE COUNCIL**  
**Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED  
PARTIES**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
8 St Owen Street,  
Hereford,  
HR1 2PJ  
licensing@herefordshire.gov.uk**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]
	<b>Please state your interest in the premises you are making a representation about:</b>  local residents living within 1/4 of a mile of the premises. eg local resident/local business Local resident within ¼ mile of event.
<b>Name &amp; Address of premises you are making a representation about:</b>  Dorstone Playing Field.	

**DATA PROTECTION ACT 1998. Please indicate by ticking here .... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

### To Prevent Crime & Disorder

I believe that the introduction of alcohol into an event, especially one held outside, can change its nature completely. The Dorstone Playing Field committee is proposing a number of varied events beginning with a four day music festival over the August Bank Holiday weekend. I do not consider that proper and effective management of such an event could be achieved, as currently proposed.

1. Civilian volunteers in high viz jackets could not control a sizeable crowd particularly when alcohol is involved. There would be real potential for situations to get out of hand and I believe that the security measures proposed are woefully inadequate to begin to handle a large, out of control group of uncooperative people. There would therefore be clear potential for any such trouble to spread beyond the confines of the playing field and into the residential part of the village, close by.
2. Volunteers have no powers of arrest and nowhere to put troublemakers. No volunteer should be asked to put themselves in harm's way to deal with public disorder and should not do so, for their own protection and for fear of accusation of assault.
3. Drug trafficking is sadly present in Herefordshire. Such an event could be a magnet for dealers and pushers.
4. A public footpath runs alongside the site. If someone used this path to access the event for free, and were ejected or manhandled by civilian volunteers, the volunteers would be leaving themselves open criminal charges.

### Public Safety

Dorstone is a small, peaceful, rural community, in very close proximity to the playing field. The likelihood of problems with alcohol/drugs in a large crowd, is high and would threaten residents and their properties. Again a civilian 'police force' would be no protection.

The access for road vehicles is far from ideal. The B4348 is an awkward road, commonly used as an unofficial bypass for Hereford, There is a narrow section that starts at the playing field, followed by some hair pin bends with very poor visibility. This road is regularly used by large HGVs, including those loaded with tree trunks for Pontrilas Saw Mills. Entry to and exit from the field by a large number of vehicles could cause chaos. Again, who is going to police this? Only a police officer in uniform can stop a vehicle. Civilians have no powers to control traffic. There is also the probability of people leaving the playing field while driving under the influence of alcohol.

### To Prevent Public Nuisance

Dorstone is a small, rural community, completely unsuitable for events of this size and ambition. Good practice dictates that there should be consultation with affected residents before such an event takes place in order that they may express their views and air any concerns. This really begins with the proposal to apply for an alcohol licence. **At no point has any such consultation taken place.**

An event such as a music festival, within the confines of a small village, would have a major disruptive effect on the residents. A particularly distressing aspect of this would be the broadcasting of amplified music which would deny residents their right to peaceful enjoyment of their homes and interfere with their right to sleep. As it is proposed that the licence, if granted, should cover the period from June to September, residents would face months with the possibility of more than one very loud and disruptive event taking place during that time. This would be a significant cause of anxiety to many residents. I am already experiencing some distress at the prospect of these types of events taking place.

The proposal to light one acre of land until after midnight is also very distressing. This, too, would have a hugely detrimental effect on residents' right to sleep and cause a great deal of

stress and anxiety.

There seems no justification for serving alcohol later than the local public house is allowed to. It does not seem reasonable to allow a potentially large, noisy crowd until one in the morning to disperse. Residents are entitled to expect quiet at that time of night – a lot of them are elderly and live here because it is quiet. That is the expectation in this rural area.

**To Protect Children from Harm**

There is a young children's play ground by the car park. Good waste management practice is vital if children are to be safe-guarded. There could be grave risk to their health from litter, some of which could be drug related. Furthermore, the proposed festival site is part of a 6 acre field, regularly used by walkers, and the map shows that access to this area is open. How will it be guaranteed that all litter will be successfully and safely removed?



If you have any queries about this form or are unsure of when the statutory period ends please contact the **Licensing Helpline** on **01432 261761**

Dated 19th April,2024



## Representation Form – Interested Parties Suggested Conditions

Premises: Dorstone Playing Field \_\_\_\_\_ Your name: \_\_\_\_\_  
[Redacted]

It would help us with this application if you could suggest conditions you would be happy for the premises to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

### **To Prevent Crime and Disorder**

Sufficient individuals professionally trained in the practice of crowd management to be on site at all times. Proper and clear plans to be prepared for what steps to take in the event of trouble breaking out.

### **Public Safety**

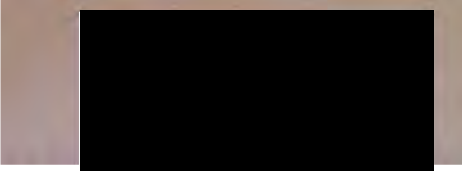
The policing of road traffic, particularly on the bends by the Church

### **Prevent Public Nuisance**

- No playing of amplified music at any time
- Events to close and be cleared by 10 pm.
- Environmentally sensitive lighting to be used.

<b>Protect Children from Harm</b> Professional cleaning company to clear the site.

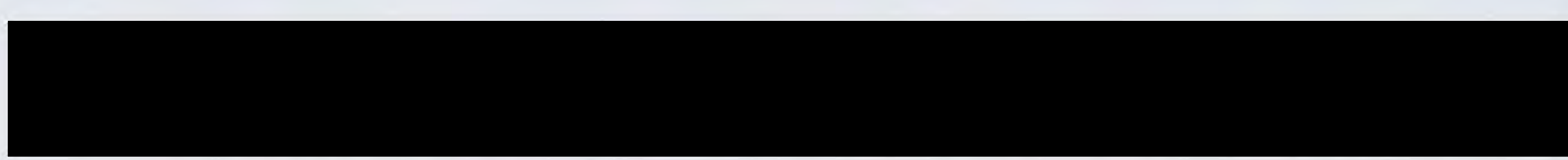
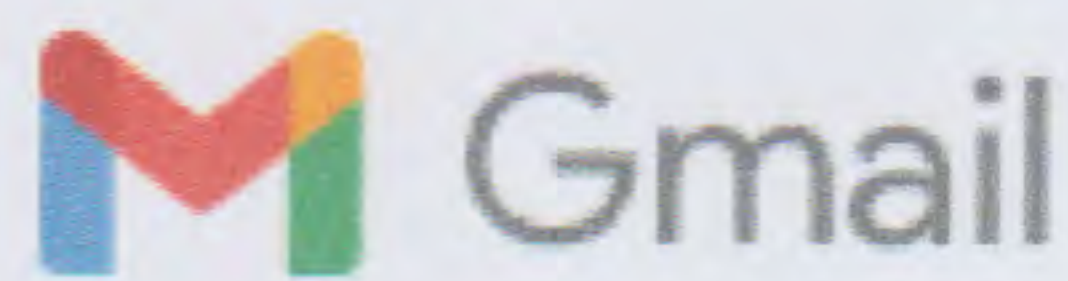
Signed:



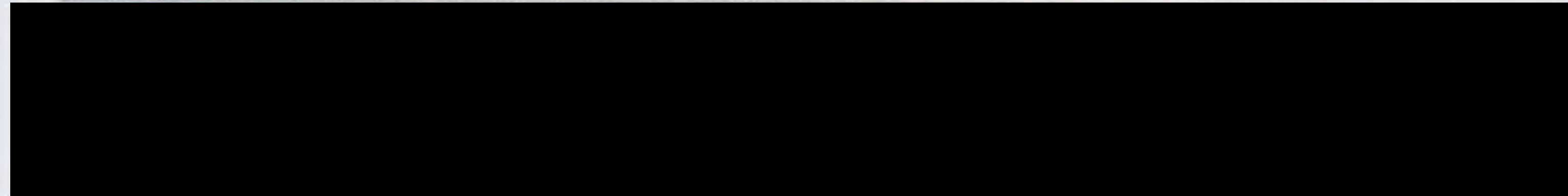
Date: 19<sup>th</sup> April, 2024

If you have any queries about this form or are unsure of when the statutory period ends please contact the **Licensing Helpline on 01432 261761**





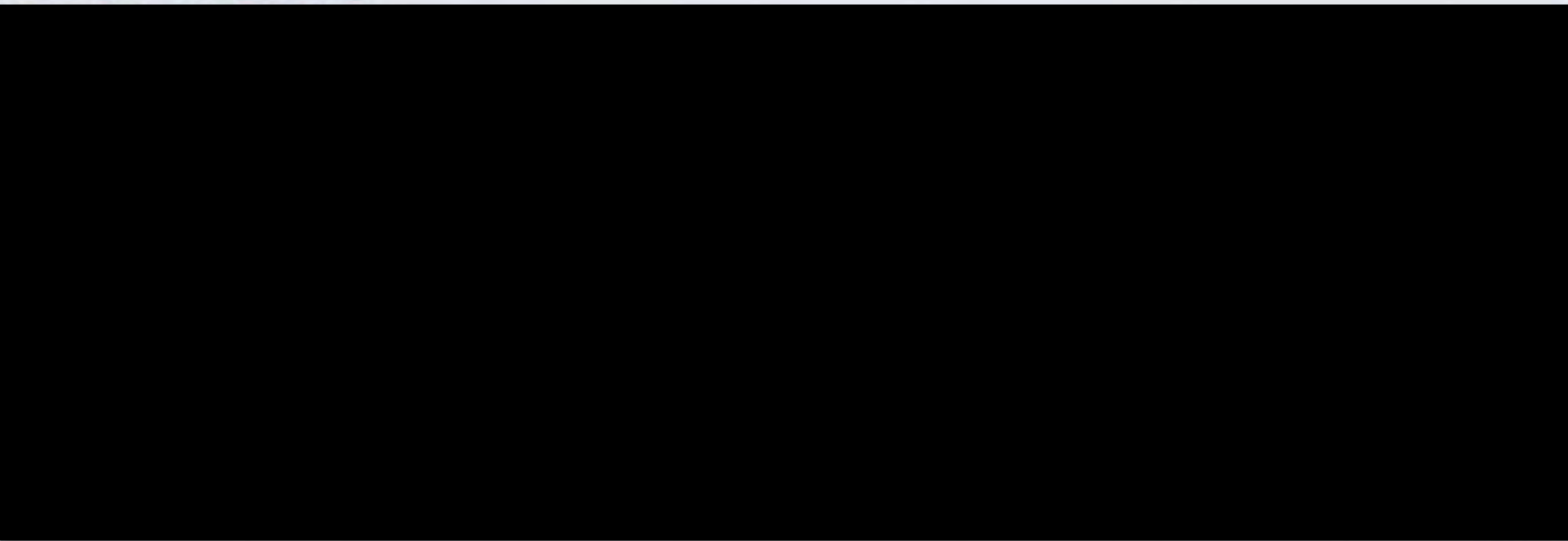
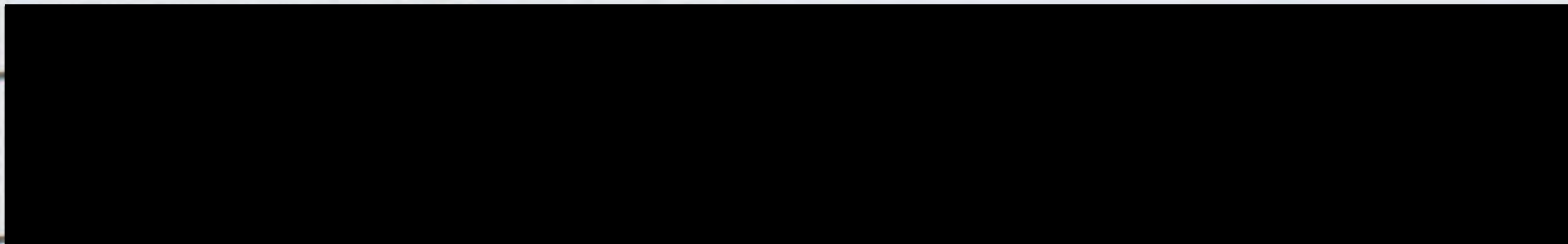
### Application for alcohol Licence at Dorstone Playing Field



Sat, Apr 20, 2024 at 4:02 PM

#### HEREFORDSHIRE COUNCIL Licensing Act 2003

#### REPRESENTATION FORM – INTERESTED PARTIES

<b>Your Name</b> 	<b>Contact Telephone No</b>  Please state your interest in the premises you are making a representation about <b>Residential neighbour:</b>
<b>Name &amp; Address of premises you are making a representation about:</b> <b>Dorstone Playing Field</b>	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ...tick.. if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

<b>To Prevent Crime &amp; Disorder</b> It is my understanding that the named applicant has no previous knowledge or experience of licensing conditions, behaviour and responsibilities. A fully licensed experienced person at the public house in Dorstone (The Pandy Inn) is but a three minutes walk from the site and would be able to supply alcohol to individuals without the risk of disorder arising within and around the open marquee of the proposed site. Widespread promotion of events taking place in this insecure site with public access via the registered footpath is likely to attract persons whose behavior could lead to issues of disorder and possibly criminal activity. With the frequent all-day licences, it is reasonable to expect behavior associated with excess alcohol intake.
<b>Public Safety</b> There is a well-used public footpath passing to the east side of the site which would be in constant use during the times and dates for which the application relates, that is every weekend from midday to midnight from June to September. The use of alcohol and associated entertainment facilities and extensive car parking on the field would create a risk of safety to the public as they traverse the site. The proposed premises, an open marquee, has no safety facilities. The proposal which would allow for the use by up to 5000 persons would involve maybe an additional 2000 vehicles using access and egress on the treacherous four right-angled bends at Dorstone, a very narrow stretch of the B4348 without any pedestrian walkway and which is the site of numerous accidents.
<b>To Prevent Public Nuisance</b>



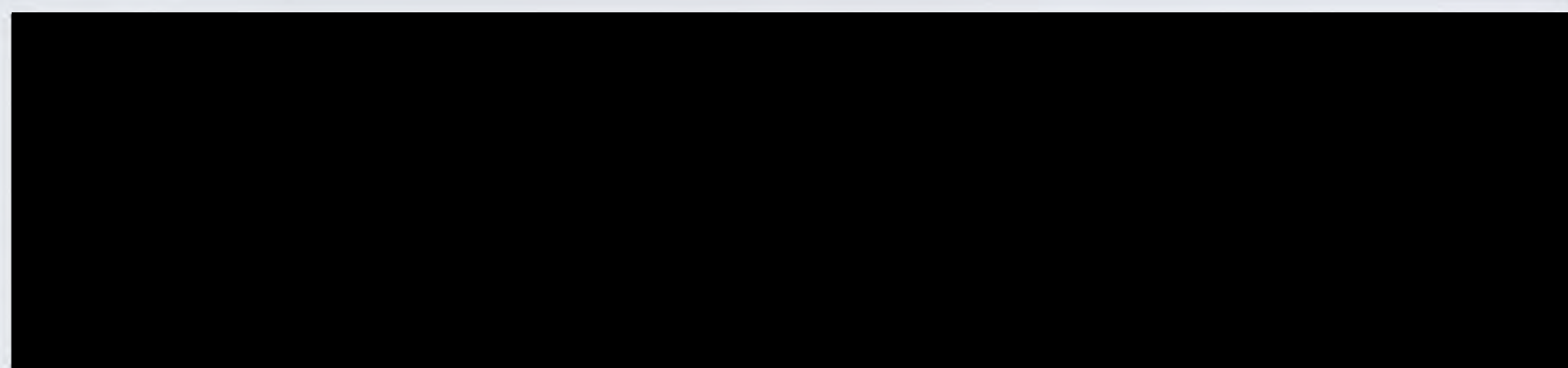
The noise and the use of amplified entertainment throughout the weekends of the summer period would severely impact on the amenity of neighbours, especially in the residential area of Dorstone House whose boundary hedge is just a few metres from the proposed site of the licence for the supply and selling of alcohol and for amplified entertainment of up to 5000 persons. Previous experience has shown that the noise from a similar event (previously a single annual weekend event) has caused disturbance and distress to a significant part of the village of Dorstone. We submit that the application should be rejected on the grounds of serious public nuisance. Members of the community, including ourselves, have unhappily tolerated a one-off event but the proposal for regular weekend events, with the likelihood of 'mission creep' would lead to unbearable nuisance, as additional events such as private parties, weddings, and anniversary functions are likely to follow. In an attempt to increase income, the possibility of extension to the use of the playing field license by event companies, marketing, media and entertainment organisations by contract or franchise can be anticipated, riding on the back of the proposed weekend licences. There are very limited toilet facilities on the site, certainly they are totally inadequate for up to 500 persons, let alone the suggested 5000 people and one can reasonably expect that the adjacent boundary hedge of our property would be used as a toilet overflow, as it has been used for this purpose in the past.

The noise created by the outdoor amplified live and recorded entertainment for up to 5000 people would cause distress to a large area of this small village, including to myself as the immediate neighbour, rendering my garden and outside area unusable for all the summer weekends.

**To Protect Children from Harm**

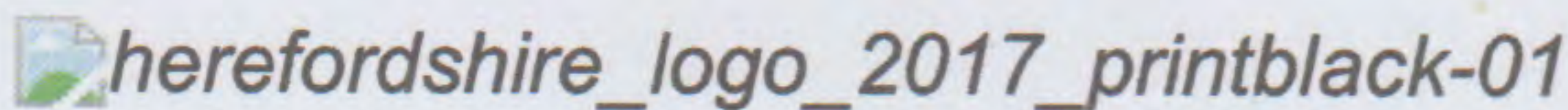
The site, close to the position of the alcohol-selling marquee is very close to the children's play area and the interaction between the two could lead to issues of child safety.

Signed:  
Date:



20.4.24

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)



**Representation Form – Interested Parties  
Suggested Conditions**

Premise: Dorstone Playing Field Your name: ~~Dr Michael~~  
Hession & Mrs MLG Hession

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.



**To Prevent Crime and Disorder**

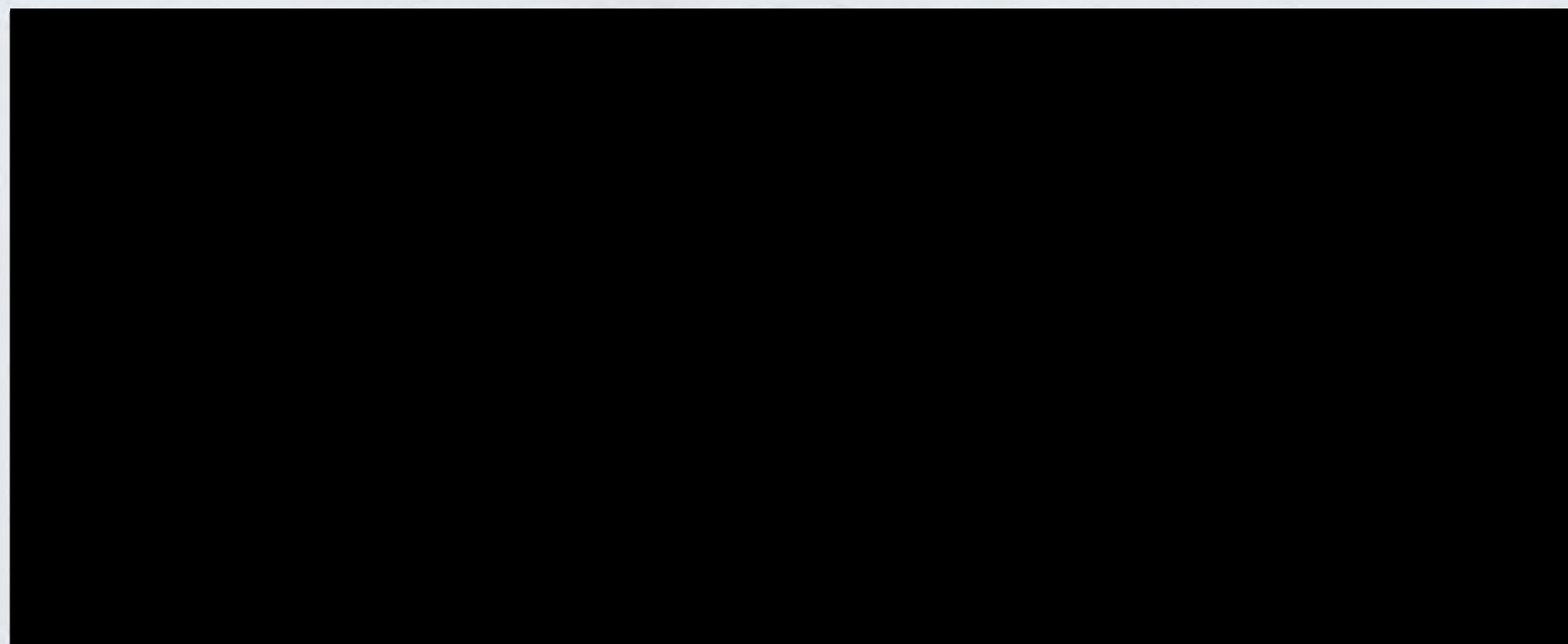
I do not believe that there are any relevant conditions that could be imposed that would reduce the risks and nuisance that would be generated by this application, as the frequency and extent of the proposed events are so extensive and so inappropriate for this small community. A plan to make a single annual 'occasional licence'. applied for by the licensee of the village public house, for one weekend a year with restricted hours might be the basis for a consultation with affected members and organisations impacted by these proposals, a consultation that has so far been avoided by the applicant as members of the community, including ourselves were only made aware of the proposal when the statutory notice appeared attached to the playing field fence. I understand that the applicant has since backtracked to some degree regarding the frequency of events, at least initially. I respectfully suggest that the application should be treated in the form and content which it is currently submitted. Accordingly I recommend that the application be rejected by the licensing authority. It would then be for the applicant to consider an alternative plan subject to local consultation more in tune with the actual objectives of the Playing Field Committee.

**Public Safety**  
see above

**Prevent Public Nuisance**  
see above

**Protect Children from Harm**  
see above

Signed:



If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

Date:

20.4.24



**HEREFORDSHIRE COUNCIL**  
**Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
	<b>Please state your interest in the premises you are making a representation about: eg</b> Local resident
<b>Name &amp; Address of premises you are making a representation about:</b> Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

**To Prevent Crime & Disorder**

The applicant states: Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event Are the committee members and volunteers trained / experienced enough to enable them to effectively 'police' the proposed events and effectively deal with inebriated members of the public.? How are they going to ensure there are no drug dealing or using of drugs.? Are the committee members and volunteers trained / experienced in recognising the signs of drug abuse and drug dealing? The application does not show if committee members/volunteers will be trained on Drugs Awareness, Selling to under age person and Selling to drunks. If trained, where are the training records kept so that they can be produced to the police or an authorised person (as defined by section 13 of the Licensing Act 2003.) Dorstone is a small tranquil village that has no street lights, the local bus services last bus Monday to Friday is 18:46 and 16:56 at the weekend. There are no taxi companies in the village, any Taxi's in the surrounding towns need to be booked in advance. The application is for a licence of up to 5,000 people, the organiser does not state how they will ensure no one drink drives, as well as wandering round the village causing problems for the local residents. As the events will be manned by committee members and volunteers on a revolving basis, will the committee members/volunteers be able to consume or be under the influence of alcohol/drugs whilst selling alcohol or when acting as roving security and how will this be managed.? The application does not show/state how they will monitor alcohol consumption or note if anyone has been refused alcohol! How this will be managed and communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.? As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, stopping the general public from having access to it, if unmanned or when the events have finished. A public footpath crosses the site. While they may have effective front facing policing, how do they intend on policing entry to the venue from the rear.? There is no indication that either the Personal Licence holder or a DPS will be on duty within the marquee during the selling of alcohol time as listed in section 15 of the application.

**Public Safety**

The applicant states: Segregation of vehicular and pedestrian access, and provision of a first aid point, with a qualified first aider. No animals, other than assistance animals will be permitted in the event arena. Disabled access, toilets and parking will be provided. The application is for 500 up to 5,000 people, no evidence of any capacity planning or safety check details are in the application both in terms of evaluation that the venue can hold up to 5,000 people plus vehicles or how the number of ticket sales will be managed to ensure they don't exceed the venue capacity on the days of the events. Commercial vendors will be at the event however the application does not state how the organisers will police the vendors food health and safety protocols. Is free drinking water freely available at the point of sale as this is a legal requirement and needed to ensure the safety of the people attending the events. The application does not state how the storage of the kegs of alcohol will be kept at the correct temperature to ensure there is no build-up of bacteria that could cause illness to the public. In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.? Does the venue site have the correct insurance to host music events of this kind.? How are the organisers going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents. There is evidence that Dormice, which are "Protected Species" are within the event grounds. In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.

### To Prevent Public Nuisance

The applicant states: The events will close by 2359 with guided arena clearance complete within 1 hour.

The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59.

The application does not state how the organisers will monitor and ensure that the noise levels do not overly disturb local residents.

The application states events will be held throughout the year with the playing of live and recorded music, for up to 18 weeks during the summer months. Dorstone is a tranquil small village, the impact of having music events of this magnitude for a total of 18 weekends during the summer, will cause significant distress to those living near the planned event site and to most of the village.

Herefordshire Council's own licensing policy, 2020 – 2025 states: Herefordshire is a mixed commercial and residential area, with many areas lying in tranquil rural surroundings, whose amenity Herefordshire Council has a duty to protect, and one of Herefordshire Council's aims is to protect and enhance our environment and keep Herefordshire a great place to live. How, by appointing this premises licence is it in keeping with Hereford Council's own aims?

The application clearly states events, plural, will be held throughout the year. What consultation has been done with the local community to gauge the feeling of multiple events being held in a very rural village during the summer months before the application was submitted.?

The noise level will have a significant impact on the local farmers livestock that are grazed in and round Dorstone.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music is played or noise created after 22.00. The playing fields should be aligned so that it does not cause a nuisance to the residents of Dorstone Village.

The potential of excessive traffic, which could include camper vans and caravans, will cause traffic disruption in the surrounding area.

The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.

If multiple events are going to be organised, as stated in the application, are the Playing Fields Committee complying with ISO 20121.?

The village already has two licensed venues: The Village Hall and The Pandy Inn. The licence applied for exceeds the licence held for The Pandy Inn. This is a very small rural village and with approximately 400 people in the entire parish another licensed premises will increase public nuisance and is not needed.

As the venue is on the outskirts of a small village, the lack of policing could lead to possible disorder at the venue itself, in the carparking area and the camp site which could then spill out into the neighbouring village.

The applicant has stated food vendors will be providing food. This year's event has five separate food vendors advertised including a breakfast bar. This means there will be the constant smell of food from morning till night and due to the unique topography, the fumes will be spread over a wide area.

Have the organisers taken out public liability cover to reimburse locals for any potential damage they or their property may incur?

Hereford Licensing Policy states: To avoid additional cost, applicants are advised not to advertise in a local newspaper until such time as they have been informed by the Licensing Authority that the application has been accepted. Whilst I am not aware of any advertising in local papers the organisers have advertised this year's event on most local Facebook groups with the tickets being sold on Eventbrite, which has the potential of being spread to a much wider audience. If this event is disallowed in its current form, how will it be ensured no nuisance is caused by would-be festival goers trying to gain access to the event.?

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

### **To Protect Children from Harm**

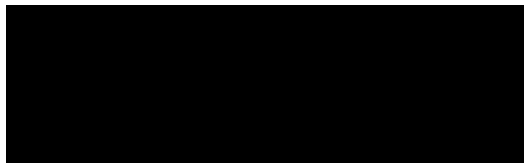
The applicant states: Events will be family friendly; under 17s must be accompanied by an adult.

As it's an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003. The application does not state that the organisers will have clear legible signage regarding this.

The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.

Tickets can be purchased from a website which indicates under 17's will not be permitted access unless accompanied by an adult, how will under 17 year olds be identified?

No indication of an Incident book.



**Herefordshire  
Council**

If you have any queries about this form or are unsure of when the statutory period for an application for a licence expires, please contact the Licensing Officer on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

Date 22.4.24

## **Representation Form – Interested Parties Suggested Conditions**

**Premise Dorstone Playing Field Your name:** 

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

### **To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and hours that music can be played. Have licensing hours on Fridays and Saturdays the same as the local village pub (The Pandy Inn) which is 23:00. Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village. All people selling alcohol to be correctly trained as per PC10. Bags to be checked upon entry to the site for alcohol & drugs All alcohol to be stored/locked away outside of licensing times. Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events. Have an Incident book.

### **Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and restrictions on the hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene and supply of free drinking water throughout the duration of the events.

Have an Incident book.

### **Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence.

Allow only non-amplified music at the event and the restriction that NO music is played or noise created after 22.00, in line with the requirements placed on the Local Village Hall.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

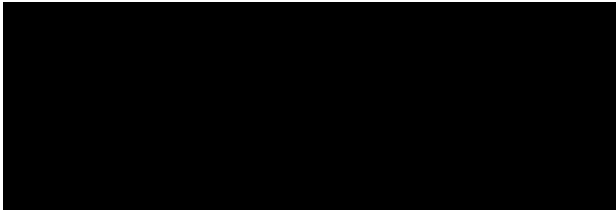
Ensure the clearance of the site starts well before the requested end time and employ a temporary road closure for the B4348, to allow festival goers to depart quickly and safely.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Ensure clear signage to enable to public to gain access to the public footpath via the playing fields

### **Protect Children from Harm**

Ensure a DBS holding individual is appointed to deal with all matters relating to minors. Ensure staff are in place to clear used receptacles promptly. Have an easily identifiable way to pinpoint under 18s (wrist bands) and back-up policies in place (Challenge 25) as a belt and brace approach, thus ensuring no alcohol if purchased or consumed by under aged attendees at the events. Have policies in place on what to do when it is discovered a minor is at risk.



Date: 22.4.24

If you have any queries about this form or are unsure of when the statutory period ends please contact  
**Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)**





**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

Your Name:	[Redacted]
[Redacted]	Please state your interest in the premises you are making a representation about: Local Resident
Name & Address of premises you are making a representation about: Dorstone Playing Fields , Dorstone, Hereford, HR4 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

**To Prevent Crime & Disorder**

This Application allows for the possibility of a very large number of people to attend an event, or events. I understand that tickets are already being sold on Eventbrite, and the organisers have stated that tickets would also be available "at the gate".

Given the size of the Playing Field and the infrastructure of the surrounding area I believe that a maximum number of attendees of 500 would be more than adequate. More than this would be unmanageable and increase the likelihood of Criminality or Disorder taking place.

A Public Footpath runs through the Playing Field and this could give rise to problems with people trying to access the event without paying. It would not be reasonable to restrict access to the footpath during the event.

**Public Safety**

Given the possible numbers that the Organisers are hoping for, and the extremely limited parking facilities at the event and in the Village, would mean that most people would arrive by foot along a narrow country road which does not have a footpath. Again, I believe that the larger the numbers, the more problems are likely for Public Safety.

**To Prevent Public Nuisance**

There are quite a number of properties adjacent, or very near, to the Playing Field, including our house which is less than 200m away. The village has a higher elevation than the playing field and the topography creates a natural amphitheatre that amplifies sound from the event site. **The noise from last years event was therefore extremely intrusive.** However, as a one-off event, most residents seem to be perfectly happy to have it again. Allegations that there are very strong objections to a one-off event are simply not true.

What is objected to, is that this Licence application allows for multiple, unspecified, events between 01 June and 30 September on weekends and bank holidays. This is not acceptable and very much will impose on our rights for normal peaceful enjoyment of our properties. Again, I believe the application should be amended accordingly.

A discussion with the applicant regarding this, ended with him stating that while he understood the concerns, he would continue with the Application and deal with objections when the time came.

**To Protect Children from Harm**

It is obviously expected that correct supervision on site would be totally adequate and detailed by the Licence Applicant

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If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

**Representation Form – Interested Parties  
Suggested Conditions**

Premise: Dorstone Playing Field \_\_\_\_\_ Your name: \_\_\_\_\_  
[REDACTED]

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

<b>To Prevent Crime and Disorder</b>
<b>Public Safety</b>
<b>Prevent Public Nuisance</b>
<b>Protect Children from Harm</b>

Date: [REDACTED]

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**

<b>Your Name:</b> [REDACTED]	[REDACTED]
[REDACTED]	<b>E-mail address:</b> [REDACTED]
[REDACTED]	<b>Please state your interest in the premises you are making a representation about:</b> Local resident
<b>Name &amp; Address of premises you are making a representation about:</b> Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:



**To Prevent Crime & Disorder**

The applicant states: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event*

Are the committee members and volunteers trained / experienced enough to enable them to effectively 'police' the proposed events and effectively deal with inebriated members of the public.?

How are they going to ensure there are no drug dealing or using of drugs.? Are the committee members and volunteers trained / experienced in recognising the signs of drug abuse and drug dealing?

The application does not show if committee members/volunteers will be trained on Drugs Awareness, Selling to under age person and Selling to drunks. If trained, where are the training records kept so that they can be produced to the police or an authorised person (as defined by section 13 of the Licensing Act 2003.)

Dorstone is a small tranquil village that has no street lights, the local bus services last bus Monday to Friday is 18:46 and 16:56 at the weekend. There are no taxi companies in the village, any Taxi's in the surrounding towns need to be booked in advance. The application is for a licence of up to 5,000 people, the organiser does not state how they will ensure no one drink drives, as well as wandering round the village causing problems for the local residents.

As the events will be manned by committee members and volunteers on a revolving basis, will the committee members/volunteers be able to consume or be under the influence of alcohol/drugs whilst selling alcohol or when acting as roving security and how will this be managed.?

The application does not show/state how they will monitor alcohol consumption or note if anyone has been refused alcohol! How this will be managed and communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.?

As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, stopping the general public from having access to it, if unmanned or when the events have finished.

A public footpath crosses the site. While they may have effective front facing policing, how do they intend on policing entry to the venue from the rear.?

There is no indication that either the Personal Licence holder or a DPS will be on duty within the marquee during the selling of alcohol time as listed in section 15 of the application.

**Public Safety**

*The applicant states: Segregation of vehicular and pedestrian access, and provision of a first aid point, with a qualified first aider. No animals, other than assistance animals will be permitted in the event arena. Disabled access, toilets and parking will be provided.*

The application is for 500 up to 5,000 people, no evidence of any capacity planning or safety check details are in the application both in terms of evaluation that the venue can hold up to 5,000 people plus vehicles or how the number of ticket sales will be managed to ensure they don't exceed the venue capacity on the days of the events.

The application is not clear regarding what toilet facilities will be available.

Commercial vendors will be at the event however the application does not state how the organisers will police the vendors food health and safety protocols.

Is free drinking water freely available at the point of sale as this is a legal requirement and needed to ensure the safety of the people attending the events.

The application does not state how the storage of the kegs of alcohol will be kept at the correct temperature to ensure there is no build-up of bacteria that could cause illness to the public.

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

Does the venue site have the correct insurance to host music events of this kind.?

How are the organisers going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents.

There is evidence that Dormice, which are "Protected Species" are within the event grounds. In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.

**To Prevent Public Nuisance**

*The applicant states: The events will close by 2359 with guided arena clearance complete within 1 hour.*

The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59. The application does not state how the organisers will monitor and ensure that the noise levels do not overly disturb local residents.

The application states events will be held throughout the year with the playing of live and recorded music, for up to 18 weeks during the summer months. Dorstone is a tranquil small village, the impact of having music events of this magnitude for a total of 18 weekends during the summer, will cause significant distress to those living near the planned event site and to most of the village.

Herefordshire Council's own licensing policy, 2020 – 2025 states: *Herefordshire is a mixed commercial and residential area, with many areas lying in tranquil rural surroundings, whose amenity Herefordshire Council has a duty to protect, and one of Herefordshire Council's aims is to protect and enhance our environment and keep Herefordshire a great place to live.* How, by appointing this premises licence is it in keeping with Hereford Council's own aims.?



The application clearly states events, plural, will be held throughout the year. What consultation has been done with the local community to gauge the feeling of multiple events being held in a very rural village during the summer months before the application was submitted.?

The noise level will have a significant impact on the local farmers livestock that are grazed in and round Dorstone.

Noise levels produced by amplified music is a source of pollution and stress for many Dorstone residence.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music is played or noise created after 22.00. The playing fields should be aligned so that it does not cause a nuisance to the residents of Dorstone Village.

The potential of excessive traffic, which could include camper vans and caravans, will cause traffic disruption in the surrounding area.

The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.

If multiple events are going to be organised, as stated in the application, are the Playing Fields Committee complying with ISO 20121.?

The village already has two licensed venues: The Village Hall and The Pandy Inn. The licence applied for exceeds the licence held for The Pandy Inn. This is a very small rural village and with approximately 400 people in the entire parish another licensed premises will increase public nuisance and is not needed.

As the venue is on the outskirts of a small village, the lack of policing could lead to possible disorder at the venue itself, in the carparking area and the camp site which could then spill out into the neighbouring village.

The applicant has stated food vendors will be providing food. This year's event has five separate food vendors advertised including a breakfast bar. This means there will be the constant smell of food from morning till night and due to the unique topography, the fumes will be spread over a wide area.

Have the organisers taken out public liability cover to reimburse locals for any potential damage they or their property may incur?

Hereford Licensing Policy states: *To avoid additional cost, applicants are advised not to advertise in a local newspaper until such time as they have been informed by the Licensing Authority that the application has been accepted.*

Whilst I am not aware of any advertising in local papers the organisers have advertised this year's event on most local Facebook groups with the tickets being sold on Eventbrite, which has the potential of being spread to a much wider audience. If this event is disallowed in its current form, how will it be ensured no nuisance is caused by would-be festival goers trying to gain access to the event.?

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

**To Protect Children from Harm**

The applicant states: *Events will be family friendly; under 17s must be accompanied by an adult.*

As it's an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003. The application does not state that the organisers will have clear legible signage regarding this.

The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.

Tickets can be purchased from a website which indicates under 17's will not be permitted access unless accompanied by an adult, how will under 17 year old's be identified?

No indication of an Incident book

[Redacted]

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

Herefordshire Council

**Representation Form – Interested Parties  
Suggested Conditions**

Premise: Dorstone Playing Field Your name: [Redacted]

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.



**To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local village pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

All people selling alcohol to be correctly trained as per PC10.

Bags to be checked upon entry to the site for alcohol & drugs

All alcohol to be stored/locked away outside of licensing times.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Have an Incident book.

**Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and restrictions on the hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene and supply of free drinking water throughout the duration of the events.

Have an Incident book

**Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence.

Allow only non-amplified music at the event and the restriction that NO music is played or noise created after 22.00, in line with the requirements placed on the Local Village Hall.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Ensure the clearance of the site starts well before the requested end time and employ a temporary road closure for the B4348, to allow festival goers to depart quickly and safely.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Ensure clear signage to enable to public to gain access to the public footpath via the playing fields

**Protect Children from Harm**

Ensure a DBS or CRB holding individual is appointed to deal with all matters relating to minors.

Ensure staff are in place to clear used receptacles promptly.

Have an easily identifiable way to pinpoint under 18s (wrist bands) and back-up policies in place (Challenge 25) as a belt and brace approach, thus ensuring no alcohol if purchased or consumed by under aged attendees at the events.

Have policies in place on what to do when it is discovered a minor is at risk.

Signed:



Date:

19/4/24

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)



**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.  
**When completing this form please print clearly and legibly.**

<b>Your Name:</b> [Redacted]	<b>contact Telephone No.</b> [Redacted]
	<b>Please state your interest in the premises you are making a representation about:</b> Local Resident
<b>Name &amp; Address of premises you are making a representation about:</b> Dorstone Playing Fields , Dorstone, Hereford, HR4 6AW	

**DATA PROTECTION ACT 1998. Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:



**To Prevent Crime & Disorder**

This Application allows for the possibility of a very large number of people to attend an event, or events. I understand that tickets are already being sold on Eventbrite, and the organisers have stated that tickets would also be available "at the gate".

Given the size of the Playing Field and the infrastructure of the surrounding area I believe that a maximum number of attendees of 500 would be more than adequate. More than this would be unmanageable and increase the likelihood of Criminality or Disorder taking place.

A Public Footpath runs though the Playing Field and this could give rise to problems with people trying to access the event without paying. It would not be reasonable to restrict access to the footpath during the event.

**Public Safety**

Given the possible numbers that the Organisers are hoping for, and the extremely limited parking facilities at the event and in the Village, would mean that most people would arrive by foot along a narrow country road which does not have a footpath. Again, I believe that the larger the numbers, the more problems are likely for Public Safety.

**To Prevent Public Nuisance**

There are quite a number of properties adjacent, or very near, to the Playing Field, including our house which is less than 200m away. The village has a higher elevation than the playing field and the topography creates a natural amphitheatre that amplifies sound from the event site. **The noise from last years event was therefore extremely intrusive.** However, as a one-off event, most residents seem to be perfectly happy to have it again. Allegations that there are very strong objections to a one-off event are simply not true.

What is objected to, is that this Licence application allows for multiple, unspecified, events between 01 June and 30 September on weekends and bank holidays. This is not acceptable and very much will impose on our rights for normal peaceful enjoyment of our properties. Again, I believe the application should be amended accordingly.

A discussion with the applicant regarding this, ended with him stating that while he understood the concerns, he would continue with the Application and deal with objections when the time came.

**To Protect Children from Harm**

It is obviously expected that correct supervision on site would totally adequate and detailed by the Licence Applicant

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Date: 22 April 2024

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

**Representation Form – Interested Parties  
Suggested Conditions**

Premise: Dorstone Playing Field Your name: 

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

**To Prevent Crime and Disorder**

Limiting numbers to a reasonable, manageable level

**Public Safety**

Provide a Risk Assessment

**Prevent Public Nuisance**

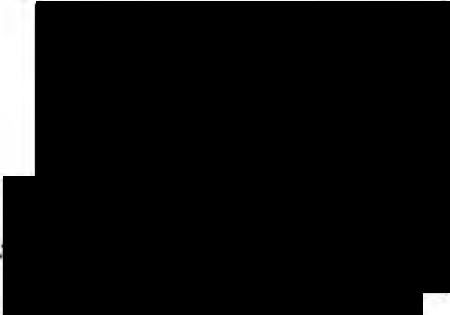
An early, comprehensive consultation with Village residents would have been helpful for both parties.

**Protect Children from Harm**

22 April 2024

Date:

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)



email

17 April 2024

Hereford Council Licensing Authority

**Delivered by hand**

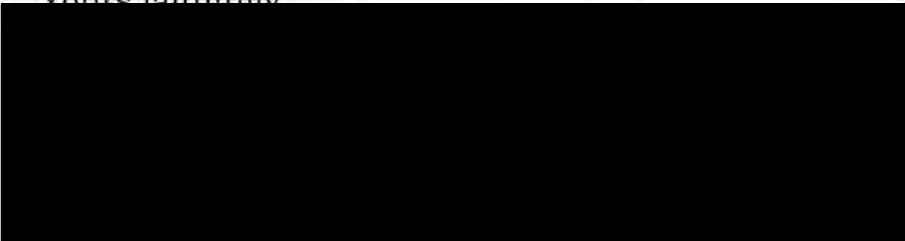
Dear Sirs

**Application for alcohol licence at Dorstone Playing Field**

I submit representations regarding the application for a licence at Dorstone Playing Field. As the form requires a signature it is delivered to you as a signed and dated hard copy.

The site was previously glebe land for pasture grazing owned by the Diocese of Hereford and was sold in 2022. The conveyance of the sale from the Diocese contains a restrictive covenant that does not allow the site to be used for licensed premises. I respectfully suggest that this would place the licensing authority in some difficulty if it were knowingly to grant a licence when it was made aware that licensing premises were prohibited by covenant from being operated at the site. It is far from clear that at present the applicant is aware of this restriction on the use of the site for this application.

Yours faithfully







## Application for alcohol license Dorstone Playing Field

Wed, Apr 17, 2024 at 1:31 PM

**HEREFORDSHIRE COUNCIL**  
**Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.  
When completing this form please print clearly and legibly.

	Please state your interest in the premises you are making a representation about Residential neighbour:
Name & Address of premises you are making a representation about: Dorstone Playing Field	

**DATA PROTECTION ACT 1998.** Please indicate by ticking here ...tick.. if you are not content for your personal details to be circulated as necessary prior to any hearing .  
A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below.

**To Prevent Crime & Disorder**

It is our understanding that the named applicant has no previous knowledge or experience of licensing conditions, behaviour and responsibilities. A fully licensed experienced person at the public house in Dorstone (The Pandly Inn) is but a three minutes walk from the site and would be able to supply alcohol to individuals without the risk of disorder arising within and around the open marquee of the proposed site. Widespread promotion of events taking place in this insecure site with public access via the registered footpath is likely to attract persons whose

behavior could lead to issues of disorder and possibly criminal activity. With the frequent all-day licences it is reasonable to expect behavior associated with excess alcohol intake.

#### Public Safety

There is a well-used public footpath passing to the east side of the site which would be in constant use during the times and dates for which the application relates, that is every weekend from midday to midnight from June to September. The use of alcohol and associated entertainment facilities and extensive car parking on the field would create a risk of safety to the public as they traverse the site. The proposed premises, an open marquee, has no safety facilities. The proposal which would allow for the use by up to 5000 persons would involve maybe an additional 2000 vehicles using access and egress on the treacherous four right-angled bends at Dorstone, a very narrow stretch of the B4348 without any pedestrian walkway and which is the site of numerous accidents.

#### To Prevent Public Nuisance

The noise and the use of amplified entertainment throughout the weekends of the summer period would severely impact on the amenity of neighbours, especially in the residential area of Dorstone House whose boundary hedge is just a few metres from the proposed site of the licence for the supply and selling of alcohol and for amplified entertainment of up to 5000 persons. Previous experience has shown that the noise from a similar event (previously a single annual weekend event) has caused disturbance and distress to a significant part of the village of Dorstone. We submit that the application should be rejected on the grounds of serious public nuisance. Members of the community, including ourselves, have unhappily tolerated a one-off event but the proposal for regular weekend events, with the likelihood of 'mission creep' would lead to unbearable nuisance, as additional events such as private parties, weddings, and anniversary functions are likely to follow. In an attempt to increase income, the possibility of extension to the use of the playing field license by event companies, marketing, media and entertainment organisations by contract or franchise can be anticipated, riding on the back of the proposed weekend licences. There are very limited toilet facilities on the site, certainly they are totally inadequate for up to 500 persons, let alone the suggested 5000 people and one can reasonably expect that the adjacent boundary hedge of our property would be used as a toilet overflow, as it has been used for this purpose in the past.

The noise created by the outdoor amplified live and recorded entertainment for up to 5000 people would cause distress to a large area of this small village, including to ourselves as



**the immediate neighbour rendering our garden and outside area unusable for all the summer weekends.**

**To Protect Children from Harm**

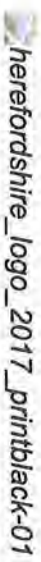
The site, close to the position of the alcohol-selling marquee is very close to the children's play area and the intersection between the two could lead to issues of child safety.

Signed: [Redacted Signature]

Date: 17/4/2024

17/4/2024

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herfordshire.gov.uk](mailto:licensing@herfordshire.gov.uk)



**Representation Form – Interested Parties  
Suggested Conditions**

Premise:     Dorstone Playing Field     Your name:     [Redacted Name]    

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

**To Prevent Crime and Disorder**

We do not believe that there are any relevant conditions that could be imposed that would reduce the risks and nuisance that would be generated by this application, as the frequency and extent of the proposed events are so extensive and so inappropriate for this small community. A plan to make a single annual 'occasional licence' applied for by the licensee of the village public house, for one weekend a year with restricted hours might be the basis for a consultation with affected members and organisations impacted by these proposals, a consultation that has so far been avoided by the applicant as members of the community, including ourselves were only made aware of the proposal when the statutory notice appeared attached to the playing field fence. We understand that the applicant has since backtracked to some degree regarding the frequency of events, at least initially. We respectfully suggest that the application should be treated in the form it is currently submitted. Accordingly we recommend that the application be rejected by the licensing authority. It would then be for the applicant to consider an alternative plan subject to local consultation more in tune with the actual objectives of the Playing Field Committee.

**Public Safety**

see above

**Prevent Public Nuisance**

see above

**Protect Children from Harm**

see above



Signed:



Email



Licensing Section  
Herefordshire Council  
Licensing Department  
Plough Lane  
Hereford  
HR4 0LE



BY HAND

23<sup>rd</sup> April 2024

Dear Sirs

**Licensing Application- Dorstone Playing Field, Dorstone, HR3 6AW**

I refer to the above-mentioned application, the consultation period relating to which expires on 24<sup>th</sup> April 2024 – this letter is being delivered to your offices before close of business on 24<sup>th</sup> April.

On the 17<sup>th</sup> April my husband, Clive Thomas also of the same address and I wrote to you enclosing a Representation Form written by and signed by the both of us. This letter and its enclosures was delivered by hand to your offices on the 18<sup>th</sup> April. In a subsequent telephone conversation with your office it was confirmed that that letter and the form had been received by you but that it would not be accepted as a representation made by me but would be treated as a proper representation made by my husband.

In the light of the above I am now writing to you separately and wishing to make representations concerning the application; please, therefore find enclosed herewith a duly completed form setting out my comments and which please take into account in your consideration of the application.

In addition to the remarks on the form I would also like to make the following comments which are pertinent to the application and would you also please note in addition,

1. Like many other local residents of Dorstone the first notification of the application which I had was by dint of the blue notices which were posted at the Playing Fields site. There was no earlier notification of the applicant's intentions and certainly no consultation whatsoever with any member of our small community – this is most



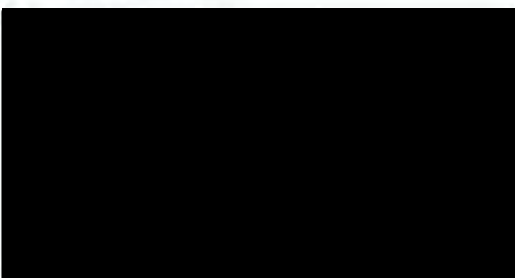
regrettable and in my opinion was a grave mistake on the part of the applicant. There have been in the last few days suggestions that the applicants have acknowledged that this was an error on their part alongside a parallel notion that although the application is wide and comprehensive in nature and scope the actual intention is to achieve a position which permits only one event in the summer period – the applicants wishing to have some sort of more permanent arrangement than hitherto and which allows them flexibility of dates in the future. Please note that my representations – on the attached form are of course made on the basis of the application which has been put forward to yourselves for consideration.

2. The application form refers to a premises licence for the period from June to September 2024 – with permission sought for events to be held at various times during each weekend within that period and on Bank Holidays – there is, of course, only one of these in August. Having quoted these dates the form also, somewhat incongruously, specifies that the licence should not start until 1<sup>st</sup> August 2024 – I query whether or not, therefore the application is technically in order.
3. A factor which is something which I feel is important to mention but which does not seem to be something which sits easily in the parameters of the Representation Form is the relatively recent (within the last two/three weeks) discovery that dormice (hazel variety) and a protected species are present at the Playing Field site. This should be something which will generate not only local interest but also safeguards and procedures laid down in appropriate legislation - this is not addressed in the application document but it seems more than pertinent.
4. Finally, the application is made on behalf of The Dorstone Playing Field Charity – the Charitable Objects of which are “ the provision and maintenance of a recreation ground and playing field for the benefit of the inhabitants of Dorstone and its environs “. I query that these objectives do not accord with the application now being sought.

I have signed and dated the Representation Form – I have not filled in or completed the section dealing with Suggested Conditions as I do not believe that there are any such conditions which would mitigate the concerns I have in respect of the application as submitted – I have nevertheless for the sake of good order also signed that section of the Form.

I look forward to an acknowledgment of this letter and the enclosed forms and to hearing from you further – email correspondence is fine

Yours faithfully



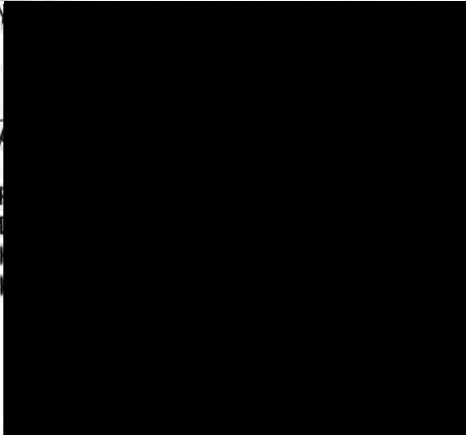
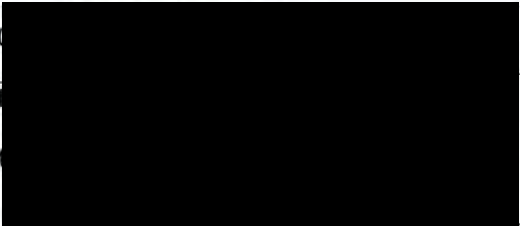
**HEREFORDSHIRE COUNCIL**  
Licensing Act 2003

**REPRESENTATION FORM – INTERESTED PARTIES**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
Plough Lane, Hereford.  
HR4 0LE**  
licensing@herefordshire.gov.uk

	Contact Telephone No. 
	Please state your interest in the premises you are making a representation about:  Local resident and nearby neighbour to the site
Name & Address of premises you are making a representation about:  Dorstone Playing Fields, Dorstone, Hereford, HR3 6AW	

**DATA PROTECTION ACT 1998.** Please indicate by ticking here ..... if you are not content for your personal details to be circulated as necessary prior to any hearing .

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:



#### To Prevent Crime & Disorder

The application states that there will be no professional security arrangements at the events which are the subject of the application – such matters are to be handled by volunteers. As the events will allow at least 500 people to attend it is reasonable to conclude that the number of amateur personnel charged with important supervising tasks (such as entry ticket checking, car parking, proper behaviour so far as alcohol purchase and consumption is concerned) will be more than would otherwise be the case if trained professional staff were present – in that regard one wonders whether the applicant has been able to or will ensure that there will be a sufficient cohort of the relevant untrained people to prevent or mitigate any crime or disorder which may arise from a large number of people over a lengthy period of time into the evening especially when alcohol has been available for consumption throughout the period. The playing fields are, of course, in a rural setting on the periphery of our small village (approximately 400 residents) and it is not unreasonable to suggest that issues such as drunkenness, drug misuse or dealing, physical confrontations and careless or indeed dangerous driving (the only road which services the site and the village is a fairly narrow and unlit one with a 30mph speed limit and a series of acute bends within a 100 yards or so) may well ensue on the afternoons/evenings in question. It is noted that the application states that the police will be informed appropriately in advance – as one of the events which is to be covered by the licence has been advertised extensively already on Eventbrite – the applicant should be asked to confirm if the local police have already been consulted and what is their reaction.



### Public Safety

A number of the foreseeable issues relating to public safety are ones which are equally pertinent to those set out in the previous section relating to crime and disorder particularly the well being of attendees at the events both whilst at the site and when leaving either by car or by foot – will there be the sufficient number of people trained or otherwise to deal with such issues. These matters may also of course affect people who will not be attending but are otherwise members of the public lawfully coming and going near to the site at these times and whose safety may be at risk from activities at a licensed event.

The application form refers to the provision of fire extinguishers – only the wet variety; should there not also be other forms of fire prevention/ fire fighting equipment on site.

The provision of alcohol and arrangements for its storage and sale is mentioned on the form but only in the barest outline – one would have thought there are a number of specific requirements dealing with this matter and furthermore the same is also necessary for the preparation, storage, display and sale of food.

A public footpath traverses part of the site which seems to be designated for car parking and camping during "events weekends" – how can this and the lawful use of the footpath by members of the public be reconciled during "exclusive access" events weekends?

### To Prevent Public Nuisance

The application to use what is, essentially, a recreation/sports field as a venue for paid entertainment to include the sale of alcohol and the playing of live and recorded amplified music for, seemingly, each weekend for four summer months is a comprehensive and most unwelcome intrusion into the otherwise normally quiet life of this village and its residents. Of the 400 or so parishioners, the majority live in a relatively concentrated area near to the village green, the pub and the church – and these are all within a short walk of the playing field site.

Any adverse and disturbing effect of the ONE event which took place last year was ameliorated to some extent by bad weather but that was still enough to cause disquiet for a number of local residents. In good weather the noise of attendees and the music can more than reasonably be anticipated to be of a magnitude which will prove intolerable – i.e. it will clearly be a "public nuisance" especially as the application seeks permission that these events take place every weekend for up to four months and for the late and long hours proposed.

The nearest building to the playing fields is St Faiths Church – it is in fact almost directly opposite to the entrance to the site. The church is and will be during the summer a favoured location on the Golden Valley Pilgrimage Route - an increasingly popular and well advertised adjunct to the tourist economy not only of the Diocese but also the village and wider local economy. The proposals as set out in the application – especially the noise implications will inevitably be a severe disincentive to any pilgrim wishing to book an overnight stay at St Faiths – they will certainly not find the quiet and reflective experience which they will be looking for. This is clearly a case of a public nuisance which must be avoided by the application being refused.



To Protect Children from Harm

As stated above – the deficit in professional supervision on site may well increase the incidence of “under age drinking” and attendant risk to children

Have the applicants ensured that the “volunteer” personnel who will be on site during events received the appropriate and necessary Safeguarding training ?

Signed: [Redacted]  
Date: 23 APRIL 2024

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**Representation Form – Interested Parties  
Suggested Conditions**

Premise: \_\_\_\_\_ Dorstone Playing Fields, Dorstone, Hereford, HR3  
6AW \_\_\_\_\_

Your name: \_\_\_\_\_  
[Redacted]

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.



<b>To Prevent Crime and Disorder</b>
<b>Public Safety</b>
<b>Prevent Public Nuisance</b>
<b>Protect Children from Harm</b>

Signed: [Redacted]

Date: 23rd APRIL 2024

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[Redacted]

**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

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Plough Lane, Hereford.  
HR4 0LE  
licensing@herefordshire.gov.uk**

<b>Your Name:</b> [REDACTED]	[REDACTED] / 07861 [REDACTED]
[REDACTED]	<b>E-mail address</b> elvymillist@gmail.com
[REDACTED]	<b>Please state your interest in the premises you are making a representation about:</b> Local resident
<b>Name &amp; Address of premises you are making a representation about:</b> Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

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A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

**To Prevent Crime & Disorder**

The applicant states: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event*

Are the committee members and volunteers trained / experienced enough to enable them to effectively 'police' the proposed events and effectively deal with inebriated members of the public.?

How are they going to ensure there are no drug dealing or using of drugs.? Are the committee members and volunteers trained / experienced in recognising the signs of drug abuse and drug dealing?

The application does not show if committee members/volunteers will be trained on Drugs Awareness, Selling to under age person and Selling to drunks. If trained, where are the training records kept so that they can be produced to the police or an authorised person (as defined by section 13 of the Licensing Act 2003.)

Dorstone is a small tranquil village that has no street lights, the local bus services last bus Monday to Friday is 18:46 and 16:56 at the weekend. There are no taxi companies in the village, any Taxi's in the surrounding towns need to be booked in advance. The application is for a licence of up to 5,000 people, the organiser does not state how they will ensure no one drink drives, as well as wandering round the village causing problems for the local residents.

As the events will be manned by committee members and volunteers on a revolving basis, will the committee members/volunteers be able to consume or be under the influence of alcohol/drugs whilst selling alcohol or when acting as roving security and how will this be managed.?

The application does not show/state how they will monitor alcohol consumption or note if anyone has been refused alcohol! How this will be managed and communicated to the revolving staff and other vendors selling alcohol, who will be responsible for checking for underage drinking.?

As the sale of alcohol is taking place in a marquee, the application does not state how/where the alcohol will be stored away at night, stopping the general public from having access to it, if unmanned or when the events have finished.

A public footpath crosses the site. While they may have effective front facing policing, how do they intend on policing entry to the venue from the rear.?

There is no indication that either the Personal Licence holder or a DPS will be on duty within the marquee during the selling of alcohol time as listed in section 15 of the application.



**Public Safety**

*The applicant states: Segregation of vehicular and pedestrian access, and provision of a first aid point, with a qualified first aider. No animals, other than assistance animals will be permitted in the event arena. Disabled access, toilets and parking will be provided.*

The application is for 500 up to 5,000 people, no evidence of any capacity planning or safety check details are in the application both in terms of evaluation that the venue can hold up to 5,000 people plus vehicles or how the number of ticket sales will be managed to ensure they don't exceed the venue capacity on the days of the events.

Commercial vendors will be at the event however the application does not state how the organisers will police the vendors food health and safety protocols.

Is free drinking water freely available at the point of sale as this is a legal requirement and needed to ensure the safety of the people attending the events.

The application does not state how the storage of the kegs of alcohol will be kept at the correct temperature to ensure there is no build-up of bacteria that could cause illness to the public.

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

Does the venue site have the correct insurance to host music events of this kind.?

How are the organisers going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents.

There is evidence that Dormice, which are "Protected Species" are within the event grounds. In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.

**To Prevent Public Nuisance**

The applicant states: *The events will close by 2359 with guided arena clearance complete within 1 hour.*

The application states that live/recorded music will be played up to 23:59 and that the site will be cleared within an hour of this, meaning that local residents could be disturbed up to 01:59. The application does not state how the organisers will monitor and ensure that the noise levels do not overly disturb local residents.

The application states events will be held throughout the year with the playing of live and recorded music, for up to 18 weeks during the summer months. Dorstone is a tranquil small village, the impact of having music events of this magnitude for a total of 18 weekends during the summer, will cause significant distress to those living near the planned event site and to most of the village.

Herefordshire Council's own licensing policy, 2020 – 2025 states: *Herefordshire is a mixed commercial and residential area, with many areas lying in tranquil rural surroundings, whose amenity Herefordshire Council has a duty to protect, and one of Herefordshire Council's aims is to protect and enhance our environment and keep Herefordshire a great place to live.* How, by appointing this premises licence is it in keeping with Hereford Council's own aims.?



The application clearly states events, plural, will be held throughout the year. What consultation has been done with the local community to gauge the feeling of multiple events being held in a very rural village during the summer months before the application was submitted.?

The noise level will have a significant impact on the local farmers livestock that are grazed in and round Dorstone.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music is played or noise created after 22.00. The playing fields should be aligned so that it does not cause a nuisance to the residents of Dorstone Village.

The potential of excessive traffic, which could include camper vans and caravans, will cause traffic disruption in the surrounding area.

The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.

If multiple events are going to be organised, as stated in the application, are the Playing Fields Committee complying with ISO 20121.?

The village already has two licensed venues: The Village Hall and The Pandy Inn. The licence applied for exceeds the licence held for The Pandy Inn. This is a very small rural village and with approximately 400 people in the entire parish another licensed premises will increase public nuisance and is not needed.

As the venue is on the outskirts of a small village, the lack of policing could lead to possible disorder at the venue itself, in the carparking area and the camp site which could then spill out into the neighbouring village.

The applicant has stated food vendors will be providing food. This year's event has five separate food vendors advertised including a breakfast bar. This means there will be the constant smell of food from morning till night and due to the unique topography, the fumes will be spread over a wide area.

Have the organisers taken out public liability cover to reimburse locals for any potential damage they or their property may incur?

Hereford Licensing Policy states: *To avoid additional cost, applicants are advised not to advertise in a local newspaper until such time as they have been informed by the Licensing Authority that the application has been accepted.*

Whilst I am not aware of any advertising in local papers the organisers have advertised this year's event on most local Facebook groups with the tickets being sold on Eventbrite, which has the potential of being spread to a much wider audience. If this event is disallowed in its current form, how will it be ensured no nuisance is caused by would-be festival goers trying to gain access to the event.?

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?

**To Protect Children from Harm**

The applicant states: *Events will be family friendly; under 17s must be accompanied by an adult.*

As it's an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003. The application does not state that the organisers will have clear legible signage regarding this.

The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.

Tickets can be purchased from a website which indicates under 17's will not be permitted access unless accompanied by an adult, how will under 17 year old's be identified?

No indication of an Incident book

Signed  
Date:

[Redacted signature]

18.4.24



**Herefordshire  
Council**

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**Representation Form – Interested Parties  
Suggested Conditions**

**Premise: Dorstone Playing Field Your name: [Redacted]**

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.



**To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local village pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

All people selling alcohol to be correctly trained as per PC10.

Bags to be checked upon entry to the site for alcohol & drugs

All alcohol to be stored/locked away outside of licensing times.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Have an Incident book.

**Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and restrictions on the hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene and supply of free drinking water throughout the duration of the events.

Have an Incident book

**Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence.

Allow only non-amplified music at the event and the restriction that NO music is played or noise created after 22.00, in line with the requirements placed on the Local Village Hall.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Ensure the clearance of the site starts well before the requested end time and employ a temporary road closure for the B4348, to allow festival goers to depart quickly and safely.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Ensure clear signage to enable to public to gain access to the public footpath via the playing fields.

**Protect Children from Harm**

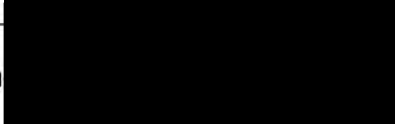
Ensure a DBS or CRB holding individual is appointed to deal with all matters relating to minors.

Ensure staff are in place to clear used receptacles promptly.

Have an easily identifiable way to pinpoint under 18s (wrist bands) and back-up policies in place (Challenge 25) as a belt and brace approach, thus ensuring no alcohol if purchased or consumed by under aged attendees at the events.

Have policies in place on what to do when it is discovered a minor is at risk.

Sign



Date:

18.4.24

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**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

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Your Name:		[Redacted]
Contact Telephone No.		[Redacted]
Please state your interest in the premises you are making a representation about:	[Redacted]	
Local resident	[Redacted]	
Name & Address of premises you are making a representation about: Dorstone Playing Field		

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<p><b>To Prevent Crime &amp; Disorder</b></p> <p>We understand the applicant is not experienced in the matters of licensing conditions and associated risks, which are heightened in an outdoor setting. The site is insecure with a well-used public footpath crossing the area. If permission is granted to sell alcohol for many hours on up to four days out of seven a week, during four months of the year for events that are widely promoted to raise revenue, the risks of disorder are significant.</p>
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<p><b>Public Safety</b></p> <p>The proposed premises for the sale of alcohol is an open marquee on a site with a public footpath close by that is in constant use. A premises licence allows for up to 5000 people and associated vehicles, and I do not see how volunteers could ensure public safety either on the site, nor on the narrow sharp-angled unit road (with no pedestrian provision) that is the route to the site.</p>
---

<p><b>To Prevent Public Nuisance</b></p> <p>Amplified outdoor music and general noise levels throughout the weekends for four months of the year would create a considerable public nuisance and loss of amenity to many, including our property that is close by. With an open-ended licence and the need</p>
--



<p><b>Prevent Public Nuisance</b></p> <p>As above, with the addition of community consultation regarding such events.</p>
<p><b>Public Safety</b></p> <p>As above, with restriction on numbers vastly lower than those which would be permitted in this application.</p>
<p><b>To Prevent Crime and Disorder</b></p> <p>This could only be mitigated by a vastly different approach such as was taken last year with the application for an occasional licence.</p>

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

Premise: Dorstone Playing Field Your name: [REDACTED]

**Representation Form - Interested Parties**  
Suggested Conditions

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<p><b>To Protect Children from Harm</b></p>	<p>to raise income, one could imagine the playing field being used for any number of events that are completely out of scale with the nature of this small rural village.</p>

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*Handwritten signature*  
[Redacted signature area]

Date:

Signed:

<b>Protect Children from Harm</b>

**HEREFORDSHIRE COUNCIL  
Licensing Act 2003**

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<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address:</b> [REDACTED]	<b>E-mail address:</b> [REDACTED]
	<b>Please state your interest in the premises you are making a representation about:</b> Local resident
<b>Name &amp; Address of premises you are making a representation about:</b> Dorstone Playing Field, Dorstone, Hereford, Herefordshire, HR3 6AW	

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The applicant states: *Committee members and additional volunteers will act as roving security during the events. Local police will be informed of plans ahead of each event*  
Are the committee members and volunteers trained / experienced enough to enable them to effectively 'police' the proposed events and effectively deal with inebriated members of the public.?

How are they going to ensure there are no drug dealing or using of drugs.? Are the committee members and volunteers trained / experienced in recognising the signs of drug abuse and drug dealing?

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A public footpath crosses the site. While they may have effective front facing policing, how do they intend on policing entry to the venue from the rear.?

There is no indication that either the Personal Licence holder or a DPS will be on duty within the marquee during the selling of alcohol time as listed in section 15 of the application.

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The application is for 500 up to 5,000 people, no evidence of any capacity planning or safety check details are in the application both in terms of evaluation that the venue can hold up to 5,000 people plus vehicles or how the number of ticket sales will be managed to ensure they don't exceed the venue capacity on the days of the events.

The application is not clear regarding what toilet facilities will be available.

Commercial vendors will be at the event however the application does not state how the organisers will police the vendors food health and safety protocols.

Is free drinking water freely available at the point of sale as this is a legal requirement and needed to ensure the safety of the people attending the events.

The application does not state how the storage of the kegs of alcohol will be kept at the correct temperature to ensure there is no build-up of bacteria that could cause illness to the public.

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How are the organisers going to keep their festival goers at the playing fields and stop them from coming into the village (a 2-minute walk away) causing a nuisance or problems for the local residents.

There is evidence that Dormice, which are "Protected Species" are within the event grounds. In the UK, dormice are legally protected under Schedule 5 of the Wildlife and Countryside Act 1981 (as amended) and have significant further protection as a European Protected Species under the Conservation of Habitats and Species Regulations 2010. There is no evidence in the application that the organisers are doing anything to mitigate any harm coming to these creatures.

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Herefordshire Council's own licensing policy, 2020 – 2025 states: *Herefordshire is a mixed commercial and residential area, with many areas lying in tranquil rural surroundings, whose amenity Herefordshire Council has a duty to protect, and one of Herefordshire Council's aims is to protect and enhance our environment and keep Herefordshire a great place to live.*

How, by appointing this premises licence is it in keeping with Hereford Council's own aims.?



The application clearly states events, plural, will be held throughout the year. What consultation has been done with the local community to gauge the feeling of multiple events being held in a very rural village during the summer months before the application was submitted.?

The noise level will have a significant impact on the local farmers livestock that are grazed in and round Dorstone.

Noise levels produced by amplified music is a source of pollution and stress for many Dorstone residence.

The application section 10 and 11 providing live and recorded music times on a Friday and Saturday exceeds the Local Village Hall permitted time, the Local Village Hall has a restriction that no music is played or noise created after 22.00. The playing fields should be aligned so that it does not cause a nuisance to the residents of Dorstone Village.

The potential of excessive traffic, which could include camper vans and caravans, will cause traffic disruption in the surrounding area.

The applicant is a registered charity that lists as its activities: 'Providing buildings, equipment & land for sporting activities for persons of all ages' (taken from <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/510432>). Their activities do not include events planning, organising, or hosting. A playing field with sporting events contributes far less noise, traffic, light and fumes than a music festival for 500 to 5000 people.

If multiple events are going to be organised, as stated in the application, are the Playing Fields Committee complying with ISO 20121.?

The village already has two licensed venues: The Village Hall and The Pandy Inn. The licence applied for exceeds the licence held for The Pandy Inn. This is a very small rural village and with approximately 400 people in the entire parish another licensed premises will increase public nuisance and is not needed.

As the venue is on the outskirts of a small village, the lack of policing could lead to possible disorder at the venue itself, in the carparking area and the camp site which could then spill out into the neighbouring village.

The applicant has stated food vendors will be providing food. This year's event has five separate food vendors advertised including a breakfast bar. This means there will be the constant smell of food from morning till night and due to the unique topography, the fumes will be spread over a wide area.

Have the organisers taken out public liability cover to reimburse locals for any potential damage they or their property may incur?

Hereford Licensing Policy states: *To avoid additional cost, applicants are advised not to advertise in a local newspaper until such time as they have been informed by the Licensing Authority that the application has been accepted.*

Whilst I am not aware of any advertising in local papers the organisers have advertised this year's event on most local Facebook groups with the tickets being sold on Eventbrite, which has the potential of being spread to a much wider audience. If this event is disallowed in its current form, how will it be ensured no nuisance is caused by would-be festival goers trying to gain access to the event.?

In section 18 of the application, it states that no animals will be permitted except for assistance animals in the event arena. The area is a public space with well-used public footpaths, have the organisers got the legal right to restrict the general public.?



**To Protect Children from Harm**

The applicant states: *Events will be family friendly; under 17s must be accompanied by an adult.*

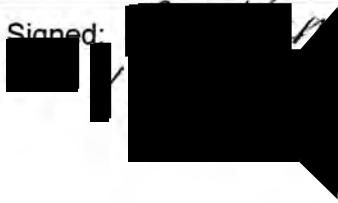
As it's an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 of the Licensing Act 2003. The application does not state that the organisers will have clear legible signage regarding this.

The application does not show how they will monitor or who will be responsible for checking for underage drinking and continuity on the decisions made, especially as the events will be manned by committee members and volunteers on a revolving basis.

Tickets can be purchased from a website which indicates under 17's will not be permitted access unless accompanied by an adult, how will under 17 year old's be identified?

No indication of an Incident book

Signed:



**Herefordshire  
Council**

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing on [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)

**Representation Form – Interested Parties  
Suggested Conditions**

**Premise: Dorstone Playing Field Your name:** 

It would help us with this application if you could suggest conditions you would be happy for the premise to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

**To Prevent Crime and Disorder**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local village pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

All people selling alcohol to be correctly trained as per PC10.

Bags to be checked upon entry to the site for alcohol & drugs

All alcohol to be stored/locked away outside of licensing times.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Have an Incident book.

**Public Safety**

Limit the applicants to either a TEN or an occasional premises licence, with limited number of festival goers and restrictions on the hours that music can be played.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Venue personal performing security duties to be restricted from consuming alcohol, along with volunteers and committee members that are selling alcohol during the events.

Ensure food hygiene is followed by vendors, supply hot water for visitors for basic levels of hygiene and supply of free drinking water throughout the duration of the events.

Have an Incident book

**Prevent Public Nuisance**

Limit the applicants to either a TEN or an occasional premises licence.

Allow only non-amplified music at the event and the restriction that NO music is played or noise created after 22.00, in line with the requirements placed on the Local Village Hall.

Have licensing hours on Fridays and Saturdays the same as the local pub (The Pandy Inn) which is 23:00.

Ensure the clearance of the site starts well before the requested end time and employ a temporary road closure for the B4348, to allow festival goers to depart quickly and safely.

Have trained security personnel present to ensure that festival goers do not spread out to the surrounding village.

Ensure clear signage to enable to public to gain access to the public footpath via the playing fields

**Protect Children from Harm**

Ensure a DBS or CRB holding individual is appointed to deal with all matters relating to minors.

Ensure staff are in place to clear used receptacles promptly.

Have an easily identifiable way to pinpoint under 18s (wrist bands) and back-up policies in place (Challenge 25) as a belt and brace approach, thus ensuring no alcohol if purchased or consumed by under aged attendees at the events.

Have policies in place on what to do when it is discovered a minor is at risk.

Signature

Date: 19/4/24

If you have any queries about this form or are unsure of when the statutory period ends please contact Licensing at [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk)



**HEREFORDSHIRE COUNCIL**  
**Licensing Act 2003**

**REPRESENTATION FORM – INTERESTED  
PARTIES**

Please return this form, and any additional information within the statutory period to:  
**The Licensing Section,  
Herefordshire Council,  
8 St Owen Street,  
Hereford,  
HR1 2PJ  
licensing@herefordshire.gov.uk**

On making your representation please have regard to the 'Making Representations Guidance Notes' which further explains the process and the information that can be considered by the licensing authority.

**When completing this form please print clearly and legibly.**

<b>Your Name:</b> [REDACTED]	<b>Contact Telephone No.</b> [REDACTED]
<b>Address</b> [REDACTED]	<b>Please state your interest in the premises you are making a representation about:</b>  <b>local resident living within 1/4 of a mile of the premises. eg local resident/local business</b> <b>Local resident within ¼ mile of event.</b>
<b>Name &amp; Address of premises you are making a representation about:</b>  <b>Dorstone Playing Field.</b>	

**DATA PROTECTION ACT 1998. Please indicate by ticking here .... if you are not content for your personal details to be circulated as necessary prior to any hearing .**

A representation must reflect one or more of the licensing objectives, therefore please write the details of your representation in the relevant boxes below:

### **To Prevent Crime & Disorder**

As a former police officer, it is my experience that the introduction of alcohol into an event, especially one held outside, can change its nature completely. The Dorstone Playing Field committee is proposing a number of varied events beginning with a four day music festival over the August Bank Holiday weekend. I do not consider that proper and effective management of such an event could be achieved, as currently proposed.

1. Civilian volunteers in high viz jackets could not control a sizeable crowd particularly when alcohol is involved. There would be potential for situations to get out of hand and anyone who has ever been in a crowd of any size, or has ever tried to handle one, knows that even a comparable number of police officers, with all their powers, cannot easily handle a large, out of control group of uncooperative people.
2. Volunteers have no powers of arrest and nowhere to put troublemakers. No volunteer should be asked to put themselves in harm's way to deal with public disorder and should not do so, for their own protection and for fear of accusation of assault.
3. Drug trafficking is sadly present in Herefordshire. Such an event would be a magnet for dealers and pushers.
4. A public footpath runs alongside the site. If someone used this path to access the event for free, and were ejected or manhandled by civilian volunteers, the volunteers would be leaving themselves open to criminal charges.

### **Public Safety**

Dorstone is a small rural community of a few hundred, in close proximity to the playing field. The likelihood of problems with alcohol/drugs in a large crowd, is high and would threaten residents and their properties. Again a civilian 'police force' would be no protection, particularly if, as proposed, that gathering is many times the size of the local population.

The access for road vehicles is far from ideal. The B4348 is an awkward little road with a narrow section that starts at the playing field, followed by some hairpin bends with very poor visibility. This road is regularly used by large HGVs, including those loaded with tree trunks for Pontrilas Saw Mills. Entry to and exit from the field by a large number of vehicles at the same time could cause chaos. Again, who is going to police this? Only a police officer in uniform can stop a vehicle. Civilians have no powers to control traffic. If parking overflows into our narrow lanes there is the danger that emergency vehicles could not get through.

### **To Prevent Public Nuisance**

Dorstone is a small, rural community, completely unsuitable for events of this size and ambition. Good practice dictates that there should be consultation with affected residents before such an event takes place in order that they may express their views and air any concerns. This really begins with the proposal to apply for an alcohol licence. **At no point has any such consultation taken place.**

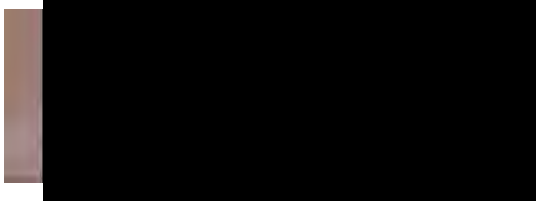
An event such as a music festival, within the confines of a small village, would have a major disruptive effect on the residents. A particularly distressing aspect of this would be the broadcasting of amplified music which would deny residents their right to peaceful enjoyment of their homes and interfere with their right to sleep. As it is proposed that the licence, if granted, should cover the period from June to September, residents would face months with the possibility of more than one very loud and disruptive event taking place during that time. This would be a significant cause of anxiety to many residents, including ourselves.

The proposal to light one acre of land until after midnight is also very distressing. This, too, would have a hugely detrimental effect on residents' right to sleep and cause a great deal of stress and anxiety.

There seems no justification for serving alcohol later than the local public house is allowed to and no consideration seems to have been given to the drink/drive laws. It is unreasonable to allow a potentially large noisy crowd until one in the morning to disperse. Residents are entitled to expect quiet at that time of night – a lot of them are elderly and live here because it is quiet. That is the expectation in this peaceful rural area.

**To Protect Children from Harm**

There is a young children's play ground by the car park. Good waste management practice is vital if children are to be safe-guarded. There could be grave risk to their health from litter, some of which could be drug related. Furthermore, the proposed festival site is part of a 6 acre field, regularly used by walkers, and the map shows that access to this area is open. How will it be guaranteed that all litter will be successfully and safely removed?



If you have any queries about this form or are unsure of when the statutory period ends please contact the **Licensing Helpline** on **01432 261761**

Dated 19<sup>th</sup> April, 2024



## Representation Form – Interested Parties Suggested Conditions

**Premises:**Dorstone Playing Field \_\_\_\_\_ **Your name:**  
- [REDACTED]

It would help us with this application if you could suggest conditions you would be happy for the premises to operate under to rectify the problems you are experiencing.

All suggested conditions shall be considered in line with the Herefordshire Council Licensing Policy, the Licensing Act 2003 and the Licensing Objectives.

**To Prevent Crime and Disorder**

Sufficient individuals professionally trained in the practice of crowd management to be on site at all times. Proper and clear plans to be prepared for what steps to take in the event of trouble breaking out.

**Public Safety**

The policing of road traffic, particularly on the bends by the Church

**Prevent Public Nuisance**

- No playing of amplified music at any time
- Events to close and be cleared by 10 pm.
- Environmentally sensitive lighting to be used.

**Protect Children from Harm**

Professional cleaning company to clear the entire 6 acre site.

[Empty rectangular box]

Signed:



Date: 19th April, 2024

If you have any queries about this form or are unsure of when the statutory period ends please contact the **Licensing Helpline** on **01432 261761**